

Cabinet

**Monday, 6th June, 2011
at 5.00 pm
Committee Rooms 1 and 2**

This meeting is open to the public

Members

Councillor Smith, Leader of the Council
Councillor Moulton, Cabinet Member for Children's
Services and Learning
Councillor Baillie, Cabinet Member for Housing
Councillor Fitzhenry, Cabinet Member for
Environment and Transport
Councillor Hannides, Cabinet Member for
Resources, Leisure and Culture
Councillor White, Cabinet Member for Adult Social
Care and Health

(QUORUM – 2)

Contacts

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BACKGROUND AND RELEVANT INFORMATION

The Role of the Executive

The Cabinet and individual Cabinet Members make executive decisions relating to services provided by the Council, except for those matters which are reserved for decision by the full Council and planning and licensing matters which are dealt with by specialist regulatory panels.

Executive Functions

The specific functions for which the Cabinet and individual Cabinet Members are responsible are contained in Part 3 of the Council's Constitution. Copies of the Constitution are available on request or from the City Council website, www.southampton.gov.uk

The Forward Plan

The Forward Plan is published on a monthly basis and provides details of all the key executive decisions to be made in the four month period following its publication. The Forward Plan is available on request or on the Southampton City Council website, www.southampton.gov.uk

Key Decisions

A Key Decision is an Executive Decision that is likely to have a significant

- financial impact (£500,000 or more)
- impact on two or more wards
- impact on an identifiable community

Decisions to be discussed or taken that are key

Implementation of Decisions

Any Executive Decision may be "called-in" as part of the Council's Overview and Scrutiny function for review and scrutiny. The relevant Overview and Scrutiny Panel may ask the Executive to reconsider a decision, but does not have the power to change the decision themselves.

Southampton City Council's Six Priorities

- Providing good value, high quality services
- Getting the City working
- Investing in education and training
- Keeping people safe
- Keeping the City clean and green
- Looking after people

Procedure / Public Representations

Reports for decision by the Cabinet (Part A of the agenda) or by individual Cabinet Members (Part B of the agenda). Interested members of the public may, with the consent of the Cabinet Chair or the individual Cabinet Member as appropriate, make representations thereon.

Smoking policy – The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones – Please turn off your mobile telephone whilst in the meeting.

Fire Procedure – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised, by officers of the Council, of what action to take.

Access – Access is available for disabled people. Please contact the Cabinet Administrator who will help to make any necessary arrangements.

Municipal Year Dates (Mondays)

2011	2012
6 June	16 January
4 July	6 February
1 August	13 February
5 September	12 March
26 September	16 April
24 October	
21 November	
19 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The terms of reference of the Cabinet, and its Executive Members, are set out in Part 3 of the Council's Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

RULES OF PROCEDURE

The meeting is governed by the Executive Procedure Rules as set out in Part 4 of the Council's Constitution.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 2.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda.

PERSONAL INTERESTS

A Member must regard himself or herself as having a personal interest in any matter:

- (i) if the matter relates to an interest in the Member's register of interests; or
- (ii) if a decision upon a matter might reasonably be regarded as affecting to a greater extent than other Council Tax payers, ratepayers and inhabitants of the District, the wellbeing or financial position of himself or herself, a relative or a friend or:-
 - (a) any employment or business carried on by such person;
 - (b) any person who employs or has appointed such a person, any firm in which such a person is a partner, or any company of which such a person is a director;
 - (c) any corporate body in which such a person has a beneficial interest in a class of securities exceeding the nominal value of £5,000; or
 - (d) any body listed in Article 14(a) to (e) in which such a person holds a position of general control or management.

A Member must disclose a personal interest.

Cont/...

Prejudicial Interests

Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must disclose the interest and withdraw from the meeting room during discussion on the item.

It should be noted that a prejudicial interest may apply to part or the whole of an item.

Where there are a series of inter-related financial or resource matters, with a limited resource available, under consideration a prejudicial interest in one matter relating to that resource may lead to a member being excluded from considering the other matters relating to that same limited resource.

There are some limited exceptions.

Note: Members are encouraged to seek advice from the Monitoring Officer or his staff in Democratic Services if they have any problems or concerns in relation to the above.

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

Agendas and papers are now available via the Council's Website

1 APOLOGIES

To receive any apologies.

2 DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

In accordance with the Local Government Act, 2000, and the Council's Code of Conduct adopted on 16th May, 2007, Members to disclose any personal or prejudicial interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer

EXECUTIVE BUSINESS

3 STATEMENT FROM THE LEADER

4 RECORD OF THE PREVIOUS DECISION MAKING

Record of the decision making held on 11th April 2011, attached.

5 MATTERS REFERRED BY THE COUNCIL OR BY THE OVERVIEW AND SCRUTINY COMMITTEE FOR RE-CONSIDERATION (IF ANY)

There are no matters referred for reconsideration.

6 REPORTS FROM OVERVIEW AND SCRUTINY COMMITTEES (IF ANY)

There are no items for consideration.

7 EXECUTIVE APPOINTMENTS

Report of the Director of Corporate Services, detailing the Executive Appointments to all organisations and bodies which relate to Executive functions, attached.

MONITORING REPORTS

8 PERFORMANCE MONITORING FOR 2010/11 CORPORATE PLAN

Report of the Director of Economic Development detailing the progress made at the end of 2010/2011 financial year against the targets and commitments contained within the 2010/11 Corporate Plan, attached.

ITEMS FOR DECISION BY CABINET MEMBER

9 SHORT BREAKS FOR DISABLED CHILDREN - ELIGIBILITY CRITERIA

Report of the Head of Safeguarding seeking approval for the implementation of the new short breaks eligibility criteria 'tool' from the 1st July 2011, attached.

ITEMS FOR DECISION BY CABINET

10 RESPONSE TO THE SCRUTINY ENQUIRY INTO THE KNOWLEDGE ECONOMY

Report of the Leader of the Council seeking approval for a response to the recommendations contained within the Scrutiny Panel's report on the Inquiry into the Knowledge Economy in Southampton, attached.

11 CHILDREN'S SERVICES AND LEARNING CAPITAL PROGRAMME 2011/12 (

Report of the Cabinet Member for Children's Services and Learning detailing proposals for the distribution of available resources within the Children's Services and Learning Capital Programme for 2011/12, attached.

12 RESPONSE TO HIGHWAYS APPROACH TO ASSET MANAGEMENT INQUIRY

Report of the Cabinet Member for Environment and Transport seeking approval for a response to the recommendations contained within the Scrutiny Panel's report on the Highways Approach to Asset Management Inquiry, attached.

13 SOUTHAMPTON LOW CARBON CITY STRATEGY AND DELIVERY PLAN

Report of the Cabinet Member for Environment and Transport seeking approval to adopt the Low Carbon City Strategy and its associated Delivery Plan, attached.

14 EXCLUSION OF THE PRESS AND PUBLIC - CONFIDENTIAL PAPERS INCLUDED IN THE FOLLOWING ITEM

To move that in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the confidential appendix 2 to the following item.

Confidential appendix 2 contains information deemed to be exempt from general publication based on Category 3 of paragraph 10.4 of the Council's Access to Information Procedure Rules. In applying the public interest test it is not considered appropriate to make public the bids received as this could lead to a revision of bids and, in the event of the transaction failing to complete, prejudice re-tendering of the property, therefore reducing the amount receivable by the Council.

15 MILLBROOK TRADING ESTATE - FREEHOLD INVESTMENT DISPOSAL

Report of the Cabinet Member for Resources, Leisure and Culture seeking approval for the sale of the Council's freehold investment of Millbrook Trading Estate following marketing by way of an informal tender process, attached.

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17 DISPOSAL OF SITE OF FORMER NETLEY COURT SCHOOL

Report of the Cabinet Member for Resources, Leisure and Culture seeking approval for the sale of land at the former Netley Court School site to a preferred bidder following the marketing of the property, attached.

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Agenda Item 4

EXECUTIVE DECISION MAKING

RECORD OF THE DECISION MAKING HELD ON 11 APRIL 2011

Present:

Councillor Smith	-	Leader of the Council
Councillor Moulton	-	Cabinet Member for Children's Services and learning
Councillor Baillie	-	Cabinet Member for Housing
Councillor Dean	-	Cabinet Member for Environment and Transport
Councillor White	-	Cabinet Member for Adult Social Care and Health
Councillor P Williams	-	Cabinet Member for Local Services and Community Safety
Councillor Hannides	-	Cabinet Member for Resources, Leisure and Culture

97. HOME TO SCHOOL AND POST-16 TRANSPORT POLICY FOR THE 2011-12 ACADEMIC YEAR

DECISION MADE: (Ref CAB 10/11 5481)

On consideration of the report of the Cabinet Member for Children's Services and Learning seeking a decision on whether to remove all discretionary funding for all pupils with effect from September 2011, or new pupils and whether to introduce a graded fare charging system for post-16, Cabinet agreed:

- (i) To retain discretionary Special Education Needs (SEN) early years transport provision to Weston Shore, whilst a full cost benefit review and options appraisal is undertaken.
- (ii) To retain current SEN primary and secondary transport provision.
- (iii) From September 2012, for 'new' mainstream primary and mainstream secondary pupils, to offer the statutory minimum. Therefore, no change in current policy for the 2011-12 academic year.
- (iv) Having had regard to the duty under s.509AD of the Education Act 1996 to remove all discretionary assistance for 'new' pupils for travel to faith schools from September 2012. Therefore, no change in current policy for the 2011-12 academic year.
- (v) To remove assistance for those who move school in year 10 / 11 from September 2011.
- (vi) To remove all post-16 assistance for 'new' mainstream students attending a mainstream establishment from September 2011, whilst undertaking a review of personal budgets and the possible introduction of a 'local payment'.
- (vii) To delegate authority to the Executive Director of Children's Services and Learning to finalise the text of the Home to School Transport Policies for 2011-12 and 2012-13 for publication.

98. DETERMINATION OF WORDSWORTH INFANT SCHOOL'S PROPOSAL TO EXPAND FROM A 2 FORM ENTRY INFANT TO A 3 FORM ENTRY PRIMARY SCHOOL FROM SEPTEMBER 2012

DECISION MADE (Ref: CAB 10/11 5269)

On consideration of the report of the Cabinet Member for Children's Services and Learning seeking approval to determination of Wordsworth Infant School's proposal to expand from a 2 Form Entry Infant to a 3 Form Entry Primary School from September 2012 Cabinet agreed:

- (i) To consider and take into account the outcome of statutory consultation as set out in Appendix 1.
- (ii) To approve the implementation of the enlargement of Wordsworth Infant School from a 2FE Infant to a 3FE primary from 1 September 2012. This will be achieved by admitting 30 extra children to year R from 1 September 2012 and in subsequent years. The school will change from an infant school to become an all through primary school by changing the age range of pupils to be admitted from 4-7 year olds to 4-11 year olds. In order to achieve the change of age range the school will expand. Up to 90 pupils will be permitted to transfer from Year 2 (age 6) to Year 3 (age 7) or be admitted as casual vacancies to Year 3 (age 7) from 1 September 2015 and in subsequent years. This would have the effect of enlarging the school from a 2FE (60 places per year group) infant to a 3FE (90 Places per year group) primary, and increasing the net capacity of the school from 180 to 630 by 1 September 2018.
- (iii) To note that the high level estimate of capital costs associated with the implementation of this decision is circa £4m, and to note the assumptions about affordability as set out paragraphs 11 – 20.

99. HOUSING REVENUE ACCOUNT (HRA) CAPITAL PROGRAMME PROJECT APPROVALS 2011/12 - PHASE 1

DECISION MADE: (Ref CAB 10/11 5757)

On consideration of the report of the Cabinet Member for Housing seeking formal approval for Phase 1 Project Approvals in the approved HRA Capital Programme commencing in 2011/12 Cabinet agreed:

- (i) To agree to bring forward into 2011/12 £190,000 from the 2012/13 unallocated Decent Homes provision in order to provide a budget to carry out decent homes work to void dwellings
- (ii) To approve, in accordance with Financial Procedure Rules, spending on the following schemes:

	2011/12
	£000s
<u>Decent Homes</u>	
Decent Homes works 11/12	5,598
Disabled Adaptations 11/12	675
Structural Works 11/12	400
Roof Replacement 11/12	300
Electrical Rewires 11/12	300
<u>Total Decent Homes</u>	<u>7,273</u>
<u>Decent Homes Plus</u>	
Cheriton Avenue Land Drain	100
Heating System Upgrade 11/12	350
Energy Saving Programme 11/12	200
Supported Housing conversions 11/12	100
Supported Communal Improvements – Graylings.	590
Programme Management Fees 11/12	420
<u>Total Decent Homes Plus</u>	<u>1,760</u>
<u>Decent Neighbourhoods</u>	
Shirley Improvements	1,000
Footpath Improvements	250
<u>Total Decent Neighbourhoods</u>	<u>1,250</u>
<u>TOTAL</u>	<u>10,283</u>

100. PHASE 2 ESTATE REGENERATION PROGRAMME - CUMBRIAN WAY

DECISION MADE: (Ref CAB 10/11 6187)

On consideration of the report of the Cabinet Member for Housing seeking authority to dispose of land at the site, Lot 2, Cumbrian Way Shopping Parade Cabinet agreed:

- (i) To approve the principle of the sale of Cumbrian Way Parade to Radian Group.

- (ii) To delegate authority to the Executive Director for Neighbourhoods, in consultation with the Solicitor to the Council, Head of Finance and Head of Property and Procurement, to agree the terms of the land sale conditional on planning permission being obtained for the proposed scheme and to make any consequential amendments to the terms of the Council's Funding Agreement with the Homes and Community Agency (HCA) and specifically to ensure that:
- The intentions of the purchaser with regard to the subsequent redevelopment of the site are consistent with the terms of the Funding Agreement with the HCA such that, as long as the purchaser delivers on those non-binding intentions there would be no repayment to the HCA but if they were not delivered, the financial exposure is limited to the sums received from the HCA in relation to Cumbrian Way.
 - The disposal represents best consideration and
 - The Council secures vacant possession of the site
- (iii) Delegate authority to the Solicitor to the Council to amend, finalise and sign the land disposal documents
- (iv) Delegate authority to the Head of Property and Procurement to negotiate and agree the purchase of the parcel of land shown edged red on Appendix 1 (being Cumbrian Way Shopping Parade)
- (v) (a) That subject to reasonable attempts to negotiate the acquisition of the parcel of land referred to in paragraph (iv) above having failed, that the Solicitor to the Council be authorised to make a Compulsory Purchase Order to acquire the parcel of land and any necessary rights for the parcel of land at Cumbrian Way Shopping Parade as shown edged red on the map in Appendix 1, being within the Council's Phase 2 Estate Regeneration Programme, under Section 226(1) (a) Town and Country Planning Act 1990 for the purpose of facilitating the carrying out of redevelopment and improvement of the land.
- (b) The Solicitor to the Council be authorised to approve the basis of each Statement of Reasons for making the Compulsory Purchase Order as set out in Appendix 2.
- (vi) The Solicitor to the Council be authorised:
- a. To make, advertise and secure confirmation and implementation of the Compulsory Purchase Order referred to in paragraph (iv) above.
 - b. To acquire interests in or rights over the land shown edged red on Appendix 1 either by agreement or compulsorily.
 - c. To amend the Statements of Reasons referred to in Appendix 2 above as required.
 - d. To approve agreements with land owners setting out the terms for withdrawal of any objections to any of the Compulsory Purchase Order (to include payment of compensation), including where appropriate seeking exclusion of land from any Order.
 - e. To represent the Council in any Inquiry into the confirmation of the Compulsory Purchase Order.
 - f. To approve (once vacant possession and planning permission has been obtained) the service of a Final Demolition Notice and the demolition of the buildings and structures on the land edged red in Appendix 1.

101. OBJECTION TO PROPOSED DISPOSAL OF MAYFIELD LODGE.

DECISION MADE: (Ref CAB 10/11 6053)

On consideration of the report of the Cabinet Member for Resources, Leisure and Culture outlining the objection to the proposed disposal of Mayfield Lodge and requesting Cabinet to give the matter further consideration Cabinet agreed:

- (i) that the sale should proceed to approve the disposal of Mayfield Lodge.

102. PORTSWOOD RESIDENTS GARDENS CONSERVATION AREA APPRAISAL AND MANAGEMENT PLAN

DECISION MADE: (Ref CAB 10/11 6050)

On consideration of report of the Executive Director of Environment and Transport concerning the adoption of the above conservation Area Appraisal and Management Plan, and to authorise the use of the policies contained within the Management Plan to guide future development proposals in the Conservation Area the Cabinet Member for Environment and Transport agreed:

- (i) To adopt the Conservation Area Appraisal and Management Plan (CAAMP), and to agree that the policies contained within the Management Plan will guide future development proposals in the Conservation Area.

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DECISION-MAKER:	CABINET
SUBJECT:	EXECUTIVE APPOINTMENTS 2011
DATE OF DECISION:	6 JUNE 2011
REPORT OF:	DIRECTOR OF CORPORATE SERVICES
STATEMENT OF CONFIDENTIALITY	
None	

BRIEF SUMMARY

Under the City Council's democratic arrangements it is a requirement that appointments to all organisations and bodies which relate to executive functions are determined by the Executive.

Although the work of the bodies/organisations listed in the Appointments Register cover all aspects of city life and Council activities and therefore affect all wards the decision to appoint to them is of administrative affect only.

RECOMMENDATIONS:

- (i) That the executive appointments for the 2011/12 Municipal Year be approved as set out in the attached revised Register; and
- (ii) That all appointments be for one year save where the terms of reference and or constitution of the body or organisation concerned specify the duration of an appointment or where the decision on any nomination by the City Council to their membership is reserved to the body or organisation concerned to determine the appointment or continuation of appointments, in light of any changes in City Council Administration.

REASONS FOR REPORT RECOMMENDATIONS

1. Member appointments are required to a number of statutory and best practice bodies, as well as a number of external organisations the Council has links with.
2. Under the constitution or terms of reference in respect of some outside organisations appointments are in some cases specified as having a term of office/appointment longer than one year or are nominations, the final decision on appointment lying with the body itself. In such cases when a change of Administration occurs and the appointment term has not expired and is of significance to the incoming administration that member/appointee should be encouraged to step down in favour of a new appointee from the incoming administration but noting that the final decision in some cases lies with the organisation or outside body concerned.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. No other options are presented, it is a matter for the Cabinet to determine whether it wishes to approve the revised appointments and be represented on all the bodies set out in the attached revised Register of Appointments.

DETAIL (Including consultation carried out)

4. The executive appointments set out in the appendix to this report have been the subject of consultation and agreement with all political groups represented on the City Council.
5. After Annual Council, numerous appointments to a variety of statutory, best practice and external organisations and bodies which require City Council Member representation need to be made by the Cabinet.
6. The following appointments were made at the Annual Council on 18th May, 2011:-
 - South East Employers;
 - Local Democracy Network for Councillors;
 - Hampshire Fire and Rescue Authority;
 - Partnership for Urban South Hampshire – Overview and Scrutiny Committee; and
 - Police Joint Committee (Police Authority)
7. Appointments are categorised into eight groups developed by the Head of Legal and Democratic as follows:-
 - a) Statutory Partnership:
Legally defined partnership arrangements as legislated by Government such as the Children and Young People's Trust and the Safe City Partnership.
 - b) Non-Statutory Partnership:
Arrangements which have been established by the City Council in response to local requirements such as the Economy & Enterprise Board; Health and Well-being Partnership.
 - c) Informal groups
set up to discuss and consider specific topics (consultation groups).
 - d) Appointments and / or financial commitments to outside bodies where the City Council has no strategic or policy function (eg where Council provides grants and requires a place on the Board).
 - e) Commercial Partnerships
with a view to making a profit, which are subject to the Partnership Act 1890.
 - f) Commercial or Contractual Agreements,
even when the governance aspects are underpinned by what may be called "partnership", eg Strategic Services Partnership, Private Finance Initiative.
 - g) Legally defined arrangements
where money is 'pooled' and governance arrangements are defined by law or joint arrangements governed by other legislation.

RESOURCE IMPLICATIONS

Capital/Revenue

9. The cost of travel and subsistence costs for Members meeting the commitment of serving as a representative on an executive appointment are met from existing budgets.

Property/Other

10. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

11. Appointments to Council Committee's and Sub-Committee's , together with Joint Committee's established under the Local Government Act 1972 are carried out in accordance with sections 101 and 102 Local Government Act 1972. Appointments to represent the Council on outside bodies are made in accordance with s.111 Local Government Act 1972 where the Council is satisfied that such appointments are necessary to, conducive to, or calculated to facilitate the discharge of their statutory functions.

Other Legal Implications:

12. None.

POLICY FRAMEWORK IMPLICATIONS

13. Cabinet approval of the appointments listed in the Register of Appointments appended to this report are in line with the City Council's Policy Framework.

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KEY DECISION? No

WARDS/COMMUNITIES AFFECTED:	All
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Revised Register of Appointments
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Documents In Members' Rooms

1.	None.
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None.	
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	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
A. Statutory Partnership												
A	01	Cabinet	Adoption & Permanence Panel 1	Multi-agency panel to consider adoptions.	CL	1	No	3 Yr	Cunio	Jun-10	May-13	Felicity Budgen (023 8083 4899)
A	02	Cabinet	Adoption & Permanence Panel 2	Multi - agency Panel to consider adoptions.	CL	1	No	3 Yr	Parnell	Jun-11	May-14	Felicity Budgen (023 8083 4899)
A	03	Cabinet	Combined Youth Justice Standing Conference	To foster partnerships established between Local Authorities and other statutory agencies with the aim of reducing offending by young people and approve the Annual Youth Justice Plan.	CL	2	No	1 Yr	Stevens Parnell	Jun-11 Jun-11	May-12 May-12	Alison Alexander (023 8083 4023)
A	04	Cabinet	Regional Flood and Coastal Committee	Surveys, prepares and carries out programmes together with the maintenance of land drainage byelaws. Shared seat with Portsmouth and the Isle of Wight. Southampton's turn to make an appointment for the two years commencing 2013.	E&T	0	No	2 Yr		Jun-11	May-13	Rob Crighton (023 8083 2322)
A	05	Cabinet	Environmental Agency Stakeholder Board For Test And Itchen CAMS	The Environmental Agency are reviewing how the water resources of the Test and Itchen are managed. The stakeholder group has been set up to represent the various interests along the rivers and includes representation from farming, water industry, riparian owners, anglers, fish farmers, conservation groups and local government.	E&T	1	No	1 Yr	Osmond	Jun-11	May-12	Rob Crighton (023 8083 2322)
A	06	Cabinet	Fostering Panel 1	The establishment of this Panel is required under Government Guidance. The Panel makes recommendations on the approval or not of applicants who apply to be foster carers with Southampton City Council.	CL	1	No	1 Yr	Jones	Jun-11	May-12	Felicity Budgen (023 8083 4899)
A	07	Cabinet	Fostering Panel 2	The establishment of this Panel is required under Government Guidance. The Panel makes recommendations on the approval or not of applicants who apply to be foster carers with Southampton City Council.	CL	1	No	1Yr	Fitzgerald	Jun-11	May-12	Felicity Budgen (023 8083 4899)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
A	08	Cabinet	Hampshire Countryside Access Forum	A joint Forum of representatives from HCC, Portsmouth CC, SCC and countryside interest groups to provide guidance and contribute towards improving opportunities to enjoy Hampshire's countryside and coast. The City shares a seat with Portsmouth City Council with an agreement that the seat alternates between the two authorities with the next appointment from October 2011 to October 2014 to be made by Portsmouth.	LC&T	1	No	3 Yr	Walker	Oct-08	Oct-11	David Blakeway (023 8083 3987)
A	09	Cabinet	Hampshire County Council's Pension Fund Panel		Res	1	No	2 Yrs	Moulton	Nov-10	Oct-12	Andy Lowe (023 8083 2049)
A	10	Council	Hampshire Fire and Rescue Authority	Promote greater understanding and responsible attitudes towards fire safety and provide a highly responsive, caring and efficient Fire and Rescue Service.	Council	3	Yes	1 Yr	Smith Moulton Morrell	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Suki Sitaram (023 8083 2060)
A	11	Cabinet	Hampshire Partnership Foundation Trust	To set the strategic direction of the organisation within the priorities set by the government and NHS, to oversee delivery of planned targets and ensure effective financial stewardship.		1	No	1 Yr	White	Jun-11	May-12	Carole Binns (023 8083 4785)
A	12	Cabinet	Learning Disabilities Partnership Board	Partnership Board established to take responsibility for local delivery of the Government's Valuing People White Paper, led by the Council with the active participation of all key stakeholders.		3	No	1 Yr	White Parnell Moulton	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Hilary Linssen (023 8083 4854)
A	13	Council	Police Joint Committee (Police Authority)	Joint Committee of Elected Members from HCC, SCC,PCC and IOW responsible for making appointments to Hampshire Police Authority.	Council	1	Yes	1 Yr	Moulton	May-11	May-12	Suki Sitaram (023 8083 2060)
A	14	Cabinet	Safe City Partnership	The Partnership brings together senior representatives of all the local agencies involved in community safety and includes; Southampton City Council, Hampshire Constabulary, Hampshire Fire and Rescue Service, Youth Offending, Primary Care Trust and Hampshire Probation established 1998 as the primary vehicle for tackling crime and disorder issues in Southampton.		1	No	1 yr	Smith	Jun-11	May-12	Linda Haitana, (023 8083 3989)
A	15	Cabinet	Schools Forum	To receive information on and comment on LEA's school funding formula, other issues in connection with schools budgets and service contracts.	CL	1	No	1 Yr	Capozzoli	Jun-11	May-12	Carolyn Worthy (023 8083 4346)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
A	16	Cabinet	Southampton Children and Young People's Trust Partnership Board	Statutory Multi agency Board Chaired by the Cabinet Member for Children's Services.	CL	1	No	1 Yr	Moulton	Jun-11	May-12	Alison Alexander (023 8083 4023)
A	17	Cabinet	Southampton International Airport Consultative Committee	To act as the consultative body in relation to the Airport for the purposes of Section and of the Civil Aviation Act 1968, between the airport management, users, local authorities and local organisations and the county.	E&T	6	Yes	3 Yrs	Stevens Smith Blatchford Slade Osmond Robinson	Jun-10 Jun-09 Jun-10 Jun-09 Jun-09 Jun-10	May-12 May-12 May-12 May-12 May-12	Rob Crighton (023 8083 2322)
A	18	Cabinet	Southern Inshore Fisheries and Conservation Authority (IFCA)	To regulate sea fisheries within the Southern Sea Fisheries District, (coasts of Hampshire, Dorset and the Isle of Wight).	E&T	1	No	1 Yr	Osmond	Jun-11	May-12	Sandra Westacott (02380 832763)
A	19	Cabinet	Standing Advisory Council for Religious Education (S A C R E)	Constructed under the Education Reform Act 1998 to advise the Authority on matters connected with collective worship and the teaching of RE in City Schools.	CL	4	Yes	1 Yr	Paffey Parnell Daunt Vacancy	Jun-11 Jun-11 Jun-11 Jun-11	May-12 May-12 May-12 May-12	
A	20	Cabinet	Traffic Penalty Tribunal (TPT)	Provides an adjudication service in areas that carry out decriminalised parking enforcement in England and Wales excluding London. Membership is a statutory obligation under the Traffic Management Act 2004.	E&T	1	No	1 Yr	Fitzhenry	Jun-11	May-12	Ken Byng (023 8083 4622)
B. Non-Statutory Partnership												
B	01	Cabinet	Early Years Development and Childcare Partnership	To oversee the implementation of the Early Years Development Plan for Southampton.	CL	1	No	1 Yr	Parnell	Jun-11	May-12	Sue Thomson (023 8083 4049)
B	02	Cabinet	F.W. Smith Bequest Purchasing Committee	To provide/buy pictures for the Art Gallery principally from English artists from the income of the F.W. Smith Bequest.	LC&T	2	No	1 Yr	Baillie Daunt	Jun-11 Jun-11	May-12 May-12	Tim Craven (023 8083 2203)
B	03	Cabinet	Hampshire Community Forum	To scrutinise performance delivery of Spectrum Western Challenge Housing Association, to agree policies and procedures and local offers to residents and to also take a wider community perspective.	Hsg	1	No		Baillie	Jun-11	May-12	Barbara Compton
B	04	Cabinet	Hampshire Senate		Ldrs	1	No	1 Yr	Moulton	Jun-11	May-12	

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
B	05	Cabinet	Joint Authorities' Gypsy and Traveller Panel	To improve awareness of Gypsy and Traveller issues; discuss issues of concern especially unauthorised camping; share information and good practice; develop joint policies and strategies; make joint consistent responses to government; carry out joint work as necessary; ensure consistent good practice.		1	No	1 Yr	Vassiliou	Jun-11	May-12	Julia Kennedy (023 8083 2091)
B	06	Cabinet	Southampton Energy Partnership	The Energy Partnership brings together organisations and businesses in the City with high energy usage. To share information on best practice and local case studies the Partnership of organisations with the ability and commitment to take action to reduce energy needs and costs, and to reduce the carbon footprint of the City.	E&T	1	Yes	1 Yr	Fitzhenry	Jun-11	May-12	Bill Clarke (023 8083 2600)
B	07	Cabinet	Southampton Health and Well-being Partnership	To act as a constituent member of the Southampton Partnership and implement and monitor the City's Health and Well-Being Programme providing a forum for exchange between key stakeholders.		1	No	1Yr	White	Jun-11	May-12	Martin Day (023 8091 7831)
B	08	Cabinet	Southampton Heritage And Arts People (shape)		LC&T	1	No		Hannides	Jun-11	May-12	Victoria De Witt (023 8083 4516)
B	09	Cabinet	Southampton Housing Partnership		Hsg	1	No	1Yr	Baillie	Jun-11	May-12	
B	10	Cabinet	Southampton University Hospitals Nhs Trust Member's Council			1	No		White	Jun-11	May-12	
B	11	Cabinet	Stadium Monitoring Group	To review the impact of the operation of the Stadium and its related activities on surrounding communities, with particular reference to traffic, car parking, nuisance litter and stewarding.	E&T	3	Yes	1 Yr	Cunio Osmond Drake	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Stephanie Smith (023 8083 2032)
B	12	Cabinet	Standing Conf on Problems Associated with The Coastline (scopac)	To provide a more co-ordinated approach to coastal engineering and related matters between authorities on the Central South coast - Lyme Bay to Worthing	E&T	1	No	1 Yr	Jones	Jun-11	May-12	Rob Crighton (023 8083 2322)
B	13	Cabinet	The Wulfris Educational Foundation	Provision of school clothing, books and equipment to the needy children resident in Southampton.	CL	1	No	1 Yr	Jones	Jun-11	May-12	Alison Alexander (023 8083 4023)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
B	14	Cabinet	Transport for South Hampshire Joint Committee	To promote the sub regional transport agenda, implement schemes of a sub-regional nature and lobby and/or influence on all other associated aspects of life within the TfSH Area.	E&T	1	Yes	1	Fitzhenry	Jun-11	May-12	Philip Marshall (023 8083 2590)
B	15	Cabinet	Southampton Adult Mental Health Partnership Board		ASCH	1	No		White	Jun-11	May-12	
B	16	Cabinet	Spitfire Foundation Board		LC&T	2		1	Hannides Smith	Jun-11	May-12	Mike Harris
C. Informal groups												
C	01	Cabinet	Bereavement Services Liaison Group	To co-ordinate activities of stakeholders who provide services to the bereaved.	E&T	1	No	1 Yr	Fuller	Jun-11	May-12	Phil Wells (023 8083 2323)
C	02	Cabinet	Cities In The South Group	Joint Committee with Brighton and Hove, Oxford, Portsmouth, Milton Keynes and Reading to discuss and share information and good practice and offer joint responses to key national policy, changes that affect the large urban areas in the South East.		1	Yes	1 Yr	Smith	Jun-11	May-12	Barbara Compton (023 8083 2155)
C	03	Cabinet	Corporate Parenting		CS&L	Cab+ 2	No	1 Yr	Smith Moulton Baillie Hannides Fitzhenry White Cunio Turner	Jun-11 Jun-11 Jun-11 Jun-11 Jun-11 Jun-11 Jun-11	May-12 May-12 May-12 May-12 May-12 May-12 May-12	Felicity Budgen (023 8083 4899)
C	04	Cabinet	Hampshire and Isle of Wight L G Association Improvement Board		Ldrs	1	No	1 Yr	Moulton	Jun-11	May-12	Andy Lowe (023 8083 4370)
C	05	Cabinet	Hampshire and Isle of Wight Local Government Association	To share knowledge economically, exploit joint working opportunities and act as effective lobby group.	Ldrs	3	Yes	1 Yr	Smith Moulton Vinson	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Joy Wilmot-Palmer (023 8083 4428)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
C	06	Cabinet	Major Cities Housing Group	The Major Cities Housing Group brings together cities such as Derby, Bristol, Leicester and Nottingham to discuss issues of common interest to cities of similar size and urban make-up. It provides a forum to share information and ideas and consider the impact of change, particularly in relation to new legislation. It also acts as a lobby of urban interests to central government.		1	No	1 Yr	Baillie	Jun-11	May-12	Barbara Compton (023 8083 2155)
C	07	Cabinet	Port Consultative Committee	Local Authority, trade organisations, HM Customs, Department of Trade and Commerce forum for discussion of Port issues.	E&T	3	No	1 Yr	Smith Moulton Osmond	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Phil Marshall (023 8083 2590)
C	08	Cabinet	Soton, Hants, I O W and Portsmouth Sub Reg Local Auth Arts Grp	Sub-regional discussion forum for arts issues for officers and Leisure Members in Hampshire and the Isle of Wight.	LC&T	1	No	1 Yr	Hannides	Jun-11	May-12	Christine Rawnsley (023 8083 2730)
C	09	Cabinet	The In Between Partnership Group	Social Services Middle Years Consultative Group.		1	No	1 Yr	White	Jun-11	May-12	Jo Hillsley (023 8083 3856)
C	10	Cabinet	Plus You Ltd	Oversees the implementation of projects funded from NDC grant designed to address the imbalances that have arisen within the Community in relation to educational attainment, poor health indices, low skill, low pay, employment and rises in periodical anti-social behaviour.		2	No	1 Yr	Fuller White	Jun-11	May-12	John Connelly (023 8083 4402)
D. Appointments and / or financial commitments to outside bodies												
D	01	Cabinet	Association of Port Health Authorities	Exchange of ideas and the promotion of the interests of Port Health Authorities. To act as the consultative body with Central Government.	E&T	1	No	1 Yr	Fitzhenry	Jun-11	May-12	Sandra Westacott (02380 226631)
D	02	Cabinet	Association Of Port Health Authorities (Scrutiny Committee)	To scrutinise the activities, decisions and policies of the Port Health Authorities Board and to exercise call-in powers under certain circumstances.	E&T	1	No	1 Yr	Vinson	Jun-11	May-12	Mitch Sanders (023 8083 4920)
D	03	Cabinet	Corporation of Southampton College	The governing body of Southampton City College	CL	1	No	4 Yrs	Matthews	Jul-08	Jul-12	Clive Webster (023 8083 2771)
D	04	Cabinet	E U R O C I T I E S	Principal urban network which focuses on the development of E.U urban policy.		1	No	1 Yr	Vassiliou	Jun-11	May-12	Angela Bentham (023 8083 2383)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
D	05	Cabinet	Eastpoint Centre - Company Members	To provide facilities for recreation and education in the interest of Social Welfare for the residents of Southampton with particular focus on meeting the needs of the local community.		4	Yes	1 Yr	Baillie Jones Willacy Stevens	Jun-11 Jun-11 Jun-11 Jun-11	May-12 May-12 May-12 May-12	Steve Fish (023 8091 7749)
D	06	Cabinet	Eastpoint Centre Ltd - Board Members	Directs policy and management of the company.		4	Yes	1 Yr	White Fuller Daunt Letts	Jun-11 Jun-11 Jun-11 Jun-11	May-12 May-12 May-12 May-12	Steve Fish (023 8091 7749)
D	07	Cabinet	Groundwork Solent	To oversee the development and delivery of a programme of activity for Groundwork Solent in Southampton.		3	Yes	1 Yr	Jones Thomas Drake	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Paul Illingworth (023 8083 2970)
D	08	Cabinet	Hampshire British Legion Poppy Appeal	Armed Forces charity providing care and support to all members of the British Armed Forces past and present and their families, administering and supporting the delivery of welfare services and the membership and fundraising activities of the Legion's branches and clubs throughout Hampshire. It also acts as the national Custodian of Remembrance and safeguards the Military Covenant between the nation and its Armed Forces.	Ldrs	1	No	1 Yr	Smith	Jun-11	May-12	Judy Cordell (023 8083 2766)
D	09	Cabinet	Mayflower Theatre Trust	As Directors of the Trust, the representative's prime function is to ensure appropriate management of the Trust's objectives, and in particular, that the programming and financial aspect of its trading are properly managed.	LC&T	1	No	1 Yr	Hannides	Jun-11	May-12	Victoria De Witt (023 8083 4516)
D	10	Cabinet	Member User Group	To provide strategic leadership and direction for Member Development, including support services for Members. To lead, monitor and evaluate Member Development programmes and initiatives.	Ldrs	6	Yes	1 Yr	Turner Drake Thomas Cunio Parnell Harris (L)	Jun-11 Jun-11 Jun-11 Jun-11 Jun-11	May-12 May-12 May-12 May-12 May-12	Sandra Coltman (023 8083 2718)
D	11	Cabinet	Merchant Navy Welfare Board - Southern Ports Welfare Comm	To co-ordinate welfare work among seafarers within the UK.		1	No	1 Yr	Mr K Darke	Jun-11	May-12	Sandra Westacott (023 8083 2763)
D	12	Cabinet	Nuffield Theatre - Southampton Theatre Trust Ltd Board	As Board Members, the Councillor's role is to monitor the affairs of the Trust, oversee policy changes and development of the company.	LC&T	2	No	1 Yr	Daunt Claisse	Jun-11 Jun-11	May-12 May-12	Christine Rawnsley (023 8083 2730)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
D	13	Cabinet	Safer Roads Partnership for Hampshire & I of Wight Executive	To promote road casualty reduction in the Police force area covered by the Hampshire and Isle of Wight Constabulary.	E&T	1	No	1 Yr	Fitzhenry	Jun-11	May-12	Hii Hc (023 8083 4529)
D	14	Cabinet	Solent Skies - Board Of Directors	To preserve the aviation heritage of Southampton. (Conditional appointment subject to satisfactory conclusion of lease and management agreement).	LC&T	1	No	1yr	Hannides	Jun-11	May-12	Victoria De Witt (023 8023 4516)
D	15	Cabinet	Southampton City Leisure	Company set up to protect the name 'Southampton City Leisure'.	LC&T	1	No	1 Yr	Hannides	Jun-11	May-12	Andy Forrest (023 8083 2624)
D	16	Cabinet	Southampton Mencap	Southampton Mencap is a registered company with charitable status and works to raise awareness to the rights of children, young people and adults with a learning disability, and their families, parents or carers, alongside the direct provision of services, which allow opportunities for inclusion, socialisation and short breaks. The organisation prides itself on retaining a non-bureaucratic approach, and works effectively with other local statutory and voluntary agencies to improve the support available to people of all ages with learning disabilities and their families, parents or carers.	CL	1	No	1 Yr	Claisse	Jun-11	May-12	Pat Hoyes (023 8083 2753)
D	17	Cabinet	Southampton Municipal Charities and Others	To consider referrals/applications for grants via Social Services and Citizens Advice Bureau from the poor, from pensioners and for educational grants.	Ldrs	4	No	4 Yrs	Cunio Drake Kolker McEwing	Jun-10 Jun-10 Jun-10 Jun-10	May-14 May-14 May-14 May-14	Judy Cordell (023 8083 2766)
D	18	Cabinet	Southampton Record Series	To represent the City at the Joint Committee of the Southampton Record Series with the University.	LC&T	3	Yes	3 Yrs	Fitzhenry <i>Lib Dem</i> vacancy <i>Labour</i> vacancy	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Sue Woolgar (023 8083 2631)
D	19	Cabinet	Southampton Solent University Board Of Governors	Co-opted external Governor to sit on the Southampton Solent University Board of Governors to form a link between the Council and the Institute as one of the providers of higher education in the City.	CL	1	No	4 Yrs	Smith	Oct-08	Oct-12	Clive Webster (023 8083 2771)
D	20	Cabinet	Southampton Voluntary Services	To provide a focus for the voluntary sector activities in Southampton and to act as a local development agency for voluntary action.		2	No	1 Yr	Daunt Fitzgerald	Jun-11 Jun-11	May-12 May-12	Suki Sitaram (023 8083 2060)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
D	21	Cabinet	Radian Housing Group (Swaythling Housing Society)	The provision of affordable, quality, cost effective housing and related services to people in housing need through the provision of rented, shared ownership and sheltered housing schemes.		1	No	1 Yr	Vassiliou	Jun-11	May-12	Sherree Stanley (023 8083 2632)
D	22	Cabinet	Thorner's Homes	Almshouse Charity providing accommodation for widows in limited financial circumstances.	Hsing	1	No	4 yrs	Mead	Jun-11	May-12	Sherree Stanley (023 8083 2632)
D	23	Cabinet	Tourism South East	To assist in the promotion and development of a framework for tourism in the South of England.	LC&T	1	No	1 Yr	Osmond	Jun-11	May-12	Jeff Walters (023 8083 4509)
D	24	Cabinet	University of Southampton (Court)	The prime body for consultation between the University and the local regional community.	CL	3	Yes	1 Yr	Burke Vinson Capozzoli	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Clive Webster (023 8083 2771)
E. Commercial Partnerships												
E	01	Cabinet	Business Southampton	To provide engagement between the private, public and voluntary sectors and promote Southampton City Region	LDR	1	No	1 Yr	Smith	Jun-11	May-12	Dawn Baxendale 023 8091 7713
E	02	Cabinet	Community Champion For Design		LDR	1	No	1 Yr	Smith	Jun-11	May-12	
E	03	Cabinet	Community Champion for Heritage		LC&T	1	No		Fitzgerald	Jun-11	May-12	
E	04	Cabinet	Community Champion For Older Persons	To lead consultation with relevant groups at both local and city wide level.	ASCH	1	No	1 Yr	Parnell	Jun-11	May-12	Penny Furness-Smith (023 8038 2548)
E	05	Cabinet	Community Champion for Parenting			1	No	1 Yr	Willacy	Jun-11	May-12	Trish Roscoe (023 8083 4669)
E	06	Cabinet	Enterprise First	The provision of free business advice and some training courses for new and existing small businesses in the region.		1	No	1 Yr	Osmond	Jun-11	May-12	Jeff Walters (023 8083 2256)
E	07	Cabinet	Hampshire and Isle of Wight Joint Health Scrutiny Panel	A Cross Council Panel monitoring the provision of Health Services.		1	No	1 Yr	Parnell	Jun-11	May-12	Martin Day (023 8083 7831)
E	08	Cabinet	Solent European Maritime Sites	To decide on management options and the production of a management scheme for Southampton Water.	E&T	2	No	1 Yr	Burke Jones	Jun-11 Jun-11	May-12 May-12	Bill Clark (023 8083 2600)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
E	09	Cabinet	South East Region Arts Council (S E R A C)	SERAC monitors the work of Arts Council England South East Appointee was nominated by local authorities in GOSE and accepted by DCMS.	LC&T	1	No	3 Yr	Hannides	Jun-11	May-12	Victoria De Witt (023 8083 4516)
E	10	Cabinet	Street Lighting PFI Network Board	The Board comprises of representatives of the Authority and Service Provider to secure a working relationship between those involved in meeting or contributing to the Authority's objectives with a view to ensuring that all decisions support the Authority's compliance with its duties.	E&T	1	No	1Yr	Fitzhenry	Jun-11	May-12	Rob Harwood (023 8083 3436)
F. Commercial or Contractual Agreements												
F	01	Cabinet	Local Government Association	Pressure Group and lobbying organisation providing an overall national voice for local government in England with a view to promoting and protecting the interests of member councils by providing advice and support.	Ldrs	4	Yes	1 Yr	Fuller Letts Smith Moulton	Jun-11 Jun-11 Jun-11 Jun-11	May-12 May-12 May-12 May-12	Suki Sitaram (023 8083 2060)
F	02	Cabinet	Local Government Association Urban Commission	Forum for authorities with an interest in urban affairs to meet twice a year to discuss urban issues.		1	No	1 Yr	Smith	Jun-11	May-12	Helen Pearce (023 8083 2886)
F	03	Cabinet	Local Government Information Unit	Independent research and information organisation with the principal aim of making the case for strong democratic Local Government together with information and support services to member authorities and individual councillors.	Ldrs	1	No	1 Yr	Smith	Jun-11	May-12	Judy Cordell (023 8083 2766)
F	04	Cabinet	Local Govt Association Coastal Issues Special Interst Group	To increase awareness and debate at National and European level of economic, environmental and social issues that directly affect, or may affect, coastal, estuarine and maritime communities.	E&T	1	No	1 Yr	Fitzhenry	Jun-11	May-12	Bill Clark (023 8083 2600)
F	05	Council	South East Employers	To provide a comprehensive employment and industrial relations advice, consultancy, training and information service to member authorities.	Council	6	Yes	1 Yr	Kolker Osmond Payne Stevens Vinson Drake	Jun-11 Jun-11 Jun-11 Jun-11 Jun-11 Jun-11	May-12 May-12 May-12 May-12 May-12 May-12	Sarah Dennis (023 8083 4255)
F	06	Council	South East Employers (Scrutiny Network)	A network of elected members with an interest in scrutiny to facilitate exchange of information and practice, meeting on a bi-annual basis. Ideally the Chair and Vice-Chair of the Overview and Scrutiny Management Committee.	Council	2	Yes	1Yr	Drake Letts	Jun-11 Jun-11	May-12 May-12	Mark Pirnie (023 8083 3886)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
F	07	Cabinet	Streets Ahead Southampton Ltd (Board)	To co-ordinate activities of the stakeholders in the City Centre to reinforce and enhance Southampton as a leading regional centre.	Ldrs	1	Yes	1 Yr	Smith	Jun-11	May-12	Ian McClurg-Welland (023 8020 6167 or 07875 839716)
G. Legally defined arrangements												
G	01	Cabinet	Local Education Authority Governors' Appointment Panel	To make recommendations for the appointment of LEA School Governors to the Executive Director of Children's Services and Learning.	CL	3	Yes	1 Yr	Turner Cunio Harris (B)	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Glenda Lane (023 8083 3472)
G	02	Cabinet	Partnership for Urban South Hampshire (PUSH)	To promote sustainable, economic-led growth and development of South Hampshire supported by enhanced transport and other infrastructure and to lobby and/or influence on all other associated aspects of life within the PUSH Area.	Ldrs	3	No	1 Yr	Baillie Smith Moulton	Jun-11 Jun-11 Jun-11	May-12 May-12 May-12	Dawn Baxendale (023 8091 7713)
G	03	Council	Partnership for Urban South Hampshire - Overview & Scrutiny Comm	To scrutinise the activities of the joint committee of PUSH, and to call-in their decisions where appropriate. In certain circumstances, where a proposed decision is contrary to the approved business plan of PUSH, that decision may be referred back to all of the constituent local authorities in PUSH. In other cases the decision will be referred back, if the scrutiny committee chooses to do this, to the joint committee for their reconsideration, along with scrutiny's reservations or concerns.	Council	1	Yes	1 Yr	Vinson	May-11	May-12	
G	04	Cabinet	Project Integra - Policy Review And Scrutiny Committee	Partnership body consisting of all Local Authorities in Hampshire to deal with waste management in the County.	E&T	2	No	1 Yr	Letts Drake	Jun-11 Jun-11	May-12 May-12	Mike Thomas (023 8083 2466)
G	05	Cabinet	Project Integra Management Board	Partnership body consisting of all Local Authorities in Hampshire to deal with waste management in the County.	E&T	2	No	1 Yr	Fitzhenry Kolker	Jun-11 Jun-11	May-12 May-12	Andrew Trayer (023 8083 4234)
G	06	Cabinet	Southampton Admissions Forum	To advise the City Council on matters connected with the determination of admissions arrangements. Under the new arrangements set out in the School Admissions (Local Authority Reports and Admissions Forums) (England) Regulations 2008 two appointments to be made one representative from the majority group and one from the largest opposition group.	CL	2	Yes	1 Yr	Con Vacancy Stevens	Jun-11 Jun-11	May-12 May-12	Ross Williams (023 8083 4048)

	Ref No	Appt by	Committee/ Panel/ Group/ Organisation	Summary of terms of reference or purpose of organisation	Portfolio/ Council	No. Appts	Prop	Term	Membersh ip	Appt Date	Appt till	Link Officer
G	07	Cabinet	Solent LEP	To provide a private sector led Local Enterprise Partnership to promote the economic wellbeing of South Hampshire and the Isle of Wight		1		1	Smith	Jun-11	May-12	Dawn Baxendale (023 8091 7713)

Agenda Item 8

DECISION-MAKER:	CABINET		
SUBJECT:	PERFORMANCE MONITORING FOR 2010/11 CORPORATE PLAN		
DATE OF DECISION:	6 JUNE 2011		
REPORT OF:	DIRECTOR OF ECONOMIC DEVELOPMENT		
AUTHORS:	Name:	SUKI SITARAM	Tel: 023 8083 4428
	E-mail:	suki.sitaram@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY

None.

SUMMARY

This report outlines the progress made at the end of 2010/2011 financial year against the targets and commitments contained within the 2010/11 Corporate Plan. The analysis contained in this report has been compiled on an exceptions basis. It only highlights variances for the targets and commitments set out in the Corporate Plan (CP). Performance monitoring information on National Indicators for each Portfolio will be published on the council's website.

RECOMMENDATIONS:

The Cabinet is requested to:-

- (i) Note that 62% of Performance Indicators that are the responsibility of the Council and 91% of the Commitments set out in the 2010/11 Corporate Plan are reported to be on target.

REASONS FOR REPORT RECOMMENDATIONS

1. To provide an opportunity for Cabinet to collectively review the end of year performance results against the targets and commitments contained within the 2010/11 Corporate Plan.

CONSULTATION

2. The Management Board of Directors considered the provisional year end performance monitoring information outlined in this report at its meeting on 10th May 2011. The detailed performance monitoring information for each Portfolio summarised in this report will also be considered by the Overview and Scrutiny Management Committee on 30th June 2011.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. To not submit this report. This option was rejected, as it is inconsistent with good management practice.

DETAIL

Introduction

4. To ensure that the Council's objectives are being delivered the Performance Management Framework of the council requires officers to present quarterly reports on an exceptions basis to Cabinet outlining the progress made against the targets and commitments set out in the 2010/11 Corporate Plan. Any variations which are of concern relating to the Council's local performance or business indicators is escalated to the relevant Cabinet Member by Executive Directors and appropriate action is agreed.
5. The 2010/11 Corporate Plan (CP) contains the agreed targets for 52 indicators and 97 service improvement actions (commitments) and projects with milestones due to be completed by the end of the financial year. A top-level summary of the Performance Indicators (PIs) at the end of the financial year indicates that **62%** of the PIs included within the CP were reported to be on target. This is compared to 66% at the end of December 2010, 69% at the end of 2009/10 and 65% at the end of 2008/09.
6. The summary also indicates that **91%** of commitments were also reported to be on target, compared to 93% at the end of the third quarter 2010/11, 85% at the end of 2009/10 and 91% at the end of 2008/09.

Key Achievements in the 4th quarter

7. Key achievements in the fourth quarter which contributes to the councils agreed priorities include:
8. Providing good value, high quality services
 - The Shirley Towers Association of Residents unveiled their new mosaics featuring well known landmarks from Shirley and St James Park. The mosaic which was made possible by a £8,500 grant from the Big Lottery Fund was completed with help from Junior Neighbourhood Wardens and was unveiled by the Mayor of Southampton, Cllr Cunio.
9. Getting the city working
 - The number of unemployed 16-18 year old young people in Southampton has decreased from 9.5% in February 2011 to 8.9% in March 2011. This is first time since November 2006 that the Southampton NEET figure has gone below the 9.0% level.
 - The backlog of approx 2,400 non emergency highways repairs has been completed.
 - Percentage of Category 1 (dangerous) defects made safe within 24 hours was 100% in March 2011 (exceeding the 98% target) & also slightly exceeded the target in the preceding months of the quarter.
 - Percentage of incidents made safe within specified timescales was consistently 100% (meeting target) in quarter 4.
10. Investing in education and training
 - Over 6,000 people have visited the Andy Warhol exhibition at Southampton City Art Gallery.
 - Two Southampton primary schools (Bassett Green and St. Mary's) have entered the national 'Top 100' for 'most improved' in the country.
 - Southampton now boasts six National Leaders in Education – four times the national local authority average and equal to 7.5 percent of the city's heads.

- Seven city schools won places in the Southampton heats of the Rock Challenge.

11. Keeping the city clean and green

- Following a drive to improve energy efficiency in Southampton schools, more than 70 percent of schools have achieved a D rating on their national Display Energy Certificate – a major improvement on 2009/10.
- The Street Lighting PFI project, in partnership with SEC delivered upgrades to 6,000 streetlights and lanterns in 2010/11.
- Only 17% of the City's household waste was land filled in 2010/11, the remainder was either recycled or incinerated to create energy from waste.
- The Council's Low Carbon City Strategy has been developed in partnership with key businesses, the public sector and local universities - this will provide Southampton with a sustainable future that is economically prosperous and a centre for green business innovation.
- Several Environment Directorate services were shortlisted for local government awards, including the National Recycling Awards for Best Partnership Project and the Local Government Chronicle Awards for a 'Low Carbon Council'.
- A major communications campaign 'The Customer Insight project' to assist in changing waste recycling behaviours has gone live – funded by the Communities and Local Government Department.
- Waste Missed bins reported for the year were 21, which is the lowest figure ever reported.
- Waste and Fleet Transport services delivered nearly one million pounds of savings in 2010/11 in Waste and Fleet, exceeding targets.
- The Council secured funding of approximately £500,000 from the Environment Agency for the development of the 'Southampton Coastal Flood and Erosion Risk Management Strategy'.

12. Looking after people

- Southampton's 2009 under 18 conception rate published in February 2011 (49.2 per 1,000 females aged 15-17 years old) has reduced from the 2008 figures of 51.6.
- More than 6,000 premises were inspected for Health and Safety enforcement and education, to prevent death, injury and ill-health.

13. Keeping people safe

- Disabled people are being offered places of refuge when out and about in Portswood following the launch of a pilot scheme called 'Safe Places', creating places where people who feel scared, vulnerable or intimidated can go for help. The Safe Places Scheme has been set up by Southampton City Council in partnership with Hampshire County Council, Southampton Learning Disability Partnership Board and Community Safety Basingstoke (where a similar scheme is being piloted).

Indicators

14. It should be noted that to ensure a consistent means of determining good and poor performance, the same assessment criteria have been applied as in

previous monitoring reports. An indicator is therefore deemed to be:

- On Target (Green) if performance is within 5% of the agreed target
- Have a slight variance (Amber) if the variance is between 5 and 15%
- Have a significant variance (Red) if the reported variance is more than 15% from the agreed target.
- Data Unavailable (Grey).

15. There are 52 indicators in the Corporate Plan details of significant variances are attached as Appendix 1.

16. At the end of 2010/11 there were 11 measures that have significantly variances, 7 of which (NI 117, NI 60, NI 90, NI 99, NI 100, NI 101 and NI 8) continue to show significant variances and details on these are included in Appendix 1:

- NI 117: The percentage of 16 to 18 year olds who are not in education, employment or training (NEET)
- NI 60: % of core assessments that were completed within 35 working days of having started
- NI 90: The number of active learner accounts indicating participation on a diploma programme.
- NI 99: Percentage of looked after children who have been in care for at least one year achieving level 4 in English at Key Stage 2.
- NI 100: Percentage of looked after children who have been in care for at least one year achieving level 4 in Maths at Key Stage 2.
- NI 101: Percentage of children looked after in year 11 who were in care for at least one year achieving 5 A*-C GCSEs including English and Maths.
- NI 8: Percentage of adult participating in sport & active recreation (via Sport England's Active People Survey)
- NI 78: The number of schools in the local education authority where the number of pupils achieving 5 or more A* - C grades or equivalent including English and Maths at KS4 is less than 30%
- NI 61: Percentage of looked after children adopted who were placed for adoption within 12 months of the decision that they should be placed for adoption
- NI 154: Net increase in dwelling stock over one year
- NI 6: Percentage of people who take part in formal volunteering at least once a month

17. At the time of writing this report data was unavailable for 2 measures:

- NI 135 Number of carers receiving a carers break or other specific service following a carers assessment or review, as a percentage of the number of adults receiving community-based services – data is expected to be available by the end of May.
- NI 185 Percentage year on year reduction in CO2 emissions from Southampton City Council operations – data for 2010/11 will not be available until July 2011.

18.

Portfolio	Total	Monitored 4th Qtr	Progress at the end of 2010/11			
			Green	Amber	Red	Grey
Adult Social Care & Health	5	5	2	2	0	1
Children's Services & Learning	20	20	9	3	8	0
Environment & Transport	7	7	5	0	1	1
Housing	6	6	6	0	0	0
Leaders	0	0	0	0	0	0
Leisure, Culture & Heritage	3	3	1	1	1	0
Local Services & Community Safety	7	7	5	1	1	0
Resources & Workforce Planning	4	4	4	0	0	0
4th Qtr Total 2010/11	52	52	32	7	11	2
%		100%	62%	13%	21%	4%
3 rd Qtr Total 2010/11	52	47	31	8	8	0
%		100	66%	17%	17%	0%
2 nd Qtr Total 2010/11	52	44	30	11	3	0
%		100	68%	25%	7%	0%
1 st Qtr Total 2010/11	52	44	28	6	8	2
%		100	64%	13%	18%	4%
4th Qtr Total 2009/10	299	299	205	26	48	20
%		100	69%	8%	16%	7%
4th Qtr Total 2008/09	462	462	298	54	54	56
%		100	65%	12%	12%	12%

Commitments

19. There are 97 commitments contained within the Corporate Plan designed to improve the quality, performance and reach of council services by the end of the financial year 2010/11. Progress reported against these items at the end of the year indicates that **91%** of these commitments have been completed by end March 2011.

20. There were 2 commitments at the end of 2010/11 that were not achieved:

- *Have increased participation in physical activity and sport, by working with Active Southampton, to 25.7%*
- *To have secured funding of over £10 million from Heritage Lottery Fund and*

other fund raising sources

Details on all of the slipped commitments are included in Appendix 2.

21. At the end of the year there were also 7 commitments that have slightly slipped in to 2011/12,
- Deliver better quality care more quickly to children looked after and children with a disability
 - Ensure rigorous and timely care planning and reviews for children looked after
 - Achieve our school attendance targets a year early.
 - Have a contractor in place working to progress the Digital TV switchover for our tenants.
 - Meet homelessness and temporary accommodation targets.
 - Prepare a Masterplan that will assist in bringing forward Southampton's office quarter.
 - Make progress on agreed milestones for key developments including Guildhall Square, Old Town, Watermark West Quay, Royal Pier Waterfront development, the Holyrood scheme and the QE2 Mile.

22.

Portfolio	Total	Progress at the end of 2010/11		
		Green	Amber	Red
Adult Social Care & Health	7	7	0	0
Children's Services & Learning	14	11	3	0
Environment & Transport	8	8	0	0
Housing	13	11	2	0
Leaders	14	12	2	0
Leisure, Culture & Heritage	19	17	0	2
Local Services & Community Safety	7	7	0	0
Resources & Workforce Planning	15	15	0	0
4th Qtr Total 2010/11	97	88	7	2
%	100%	91%	7%	2%
3 rd Qtr Total 2010/11	97	90	7	0
%	100%	93%	7%	0%
2 nd Qtr Total 2010/11	97	90	7	0
%	100%	93%	7%	0%
1 st Qtr Total 2010/11	97	94	3	0
%	100%	97%	3%	0%
4 th Qtr Total 2009/10	185	158	22	5
%	100%	85%	12%	3%
4 th Qtr Total 2008/09	156	142	12	2
%	100%	91%	8%	1%

FINANCIAL/RESOURCE IMPLICATIONS

Capital

23. None.

Revenue

24. Contained in the report and the attached Appendices.

Property

25. None.

Other

26. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

27. Financial reporting is consistent with the Chief Financial Officer's (Executive Director or Resources) duty to ensure good financial administration within the Council. In addition monitoring of the Council's performance against statutory and local performance indicators is in line with the Council's statutory duties under the Local Government Acts 1999, 2000 & 2003.

Other Legal Implications:

28. None.

POLICY FRAMEWORK IMPLICATIONS

29. The 2010/11 General Fund Budget and Corporate Plan form part of the Council's approved Budgetary and Policy Framework.

SUPPORTING DOCUMENTATION

Appendices

1.	Corporate Plan Indicators: significant variances
2.	Corporate Plan Commitments: Slippage

Documents In Members' Rooms

1.	None
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Background Documents

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

Background documents available for inspection at: Not Applicable

FORWARD PLAN No: N/A

KEY DECISION?

No

WARDS/COMMUNITIES AFFECTED:	None
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Agenda Item 8

2010/11 Corporate Plan Indicators

Appendix 1

PI Description	Target	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	Current Status	Previous Year Outturn	Forecast Direction of Travel from 2009/10 to 2010/11	Current Quarter Comments
Children's Services & Learning Portfolio									
Commissioning Division									
NI 117 The percentage of 16 to 18 year olds who are not in education, employment or training (NEET)	8.2	9.33	9.45	9.45	9.8	Significant Variance	9.7	Declined	Performance for the DfE monitored 3 month average of November, December and January was 9.8%, which did not meet the planned target of 8.2%. Work is continuing on the management of the 16-18 year old group to support a reduction in the NEET including using best practice from other local authorities that have delivered an improvement in their NEET figure, this will be used to inform strategic and operational initiatives in Southampton. Provisional data for the first part of quarter one is already showing an improvement in the NEET percentage and also significant outcomes for young people.
Safeguarding Division									
NI 60 Percentage of core assessments that were carried out within 35 working days of the initial assessment end (LAA Designated Target)	90	53	70	72	56	Significant Variance	32	Improved	Core Assessments (CA) timescales remain off target. This is due to a range of factors such as inducting new staff into the requirements for CA timescales to be met and priority being given to completing work with high risk cases e.g. applications for care proceedings. All Teams except East Protection and Court Team have now largely cleared their outstanding CAs and they have been meeting timescales on new CAs. The East Team has had particular issues with staff performance and competence and a reliance on Agency staff who have not delivered on requirements and have now been moved on. Managers and staff are following a plan to address CA performance. A more realistic target has been set, in line with national performance and other authorities.
NI 61 Percentage of looked after children adopted who were placed for adoption within 12 months of the decision that they should be placed for adoption	80	67		75	50	Significant Variance	80	Declined	Children not placed within timescales have significant needs, often older children with damaging earlier life experiences. Southampton has been successful in placing these older children who need extensive work to enable them to join a new family. This can mean that such children and their new adopters need significantly more support before they are ready to put in their application to adopt. Under new legislation there can be a significant delay from plan agreement to final court finding. It will be challenging to meet the target this year because of these factors. Planned earlier intervention strategies will ensure effective permanence planning at an earlier stage. We have discussed issues and best practice with other authorities, and find that the national picture is similar to Southampton in that there are more complex children being considered for adoption and fewer people applying to adopt.
Standards Division									
NI 100 Percentage of looked after children who have been in care for at least one year achieving level 4 in Maths at Key Stage 2	58			40	40	Significant Variance	25	Improved	Results have improved significantly from 13% in 2009 to 40% in 2010 although this is still below target. In order to further improve the attainment of Children Looked After an improvement plan has been developed and will be driven through by the Principal Officer Prevention and Inclusion with additional training for the designated teachers for Children Looked After.
NI 101 Percentage of children looked after in year 11 who were in care for at least one year achieving 5 A*-C	16			8.3	8.3	Significant Variance	3.5	Improved	Results have improved from 3.5% in 2009 to 8.3% in 2010 although this is still below target. In order to further improve the attainment of Children Looked After

2010/11 Corporate Plan Indicators

PI Description	Target	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	Current Status	Previous Year Outturn	Forecast Direction of Travel from 2009/10 to 2010/11	Current Quarter Comments
GCSEs including English and Maths									an improvement plan has been developed and will be driven through by the Principal Officer Prevention and Inclusion with additional training for the designated teachers for Children Looked After.
NI 78 The number of schools in the local education authority where the number of pupils achieving 5 or more A* - C grades or equivalent including English and Maths at KS4 is less than 30%	0	3	0	0	1	Significant Variance	3	Improved	Focused support and challenge for all three schools below the new floor standard of 35% 5+A*-C including En and Ma will further reduce the number of schools below the new floor standard. One school, woodlands, will become an academy in September 2011.
NI 90 The number of active learner accounts indicating participation on a diploma programme	175	78	148	148	148	Significant Variance	78	Improved	The Coalition Government has removed the entitlement for pupils to have access to a full range of diplomas. This change in government policy has resulted in schools considering a broader range of qualification options
NI 99 Percentage of looked after children who have been in care for at least one year achieving level 4 in English at Key Stage 2	58			40	40	Significant Variance	13	Improved	Results have improved significantly from 13% in 2009 to 40% in 2010 although this is still below target. In order to further improve the attainment of Children Looked After an improvement plan has been developed and will be driven through by the Principal Officer Prevention and Inclusion with additional training for the designated teachers for Children Looked After.

Environment & Transport Portfolio

Planning & Sustainability Division

NI 154 Net increase in dwelling stock over one year (LAA Designated Target)	785				525	Significant Variance	1034	N/C	This figure refers to net completions for the year 2009/10.
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Leisure, Culture & Heritage Portfolio

Leisure & Culture Division

NI 8 - Percentage of adult participating in sport & active recreation (via Sport England's Active People Survey)	25.7	22.3	22.3	21.6	21.6	Significant Variance	22.3	N/C	21.6 is the current figure (provided at Q3) as information is collated annually.
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Local Services & Community Safety Portfolio

Neighbourhood Services Division

NI 6 Percentage of people who take part in formal volunteering at least once a month	22	21.7	21.7	14	14	Significant Variance	21.7	Declined	The previous national Place Survey asked people about volunteering in general, not specifically about the city. The results of the City Survey give us a baseline for the percentage of residents volunteering in Southampton, which is why it appears there is a decrease in the past two years. The City Survey therefore gives us a more accurate local baseline from which to work.
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Agenda Item 8

2010/11 Corporate Plan Commitments
Slipped at the end of Quarter 4

Appendix 2

Description	Quarter 1 Actual	Quarter 2 Actual	Quarter 3 Actual	Quarter 4 Actual	Current Quarter Comments
Children's Services & Learning					
Safeguarding					
Deliver better quality care more quickly to children looked after and children with a disability	Slightly Slipped	Slightly Slipped	On Target	Slightly Slipped	Plan in place, including establishment of admissions and review panel, and work on quality and performance framework in the Pathways team.
Ensure rigorous and timely care planning and reviews for children looked after	Slightly Slipped	Slightly Slipped	Slightly Slipped	Slightly Slipped	Being reviewed by Interim Principal Officer, Simon Slater.
Standards					
Achieve our school attendance targets a year early.	Slightly Slipped	Slightly Slipped	On Target	Slightly Slipped	Good progress with children of primary age and for secondary age during autumn and spring terms but increase for secondary pupils.
Housing					
Decent Homes					
Have a contractor in place working to progress the Digital TV switchover for our tenants.	On Target	On Target	On Target	Slightly Slipped	Programme delayed due to unforeseen issues on site. Estimated completion date is now July 2011.
Housing Solutions					
Meet homelessness and temporary accommodation targets.	On Target	On Target	On Target	Slightly Slipped	There has been a slight increase (from 134 to 136) in the numbers of households in temporary accommodation, due to an increase in homelessness presentations and some delays in finding move-on into settled homes. There continues to be close monitoring to ensure the time families spend in temporary accommodation is kept to within reasonable limits.
Leaders					
Economic Development & Regeneration					
Make progress on agreed milestones for key developments including Guildhall Square, Old Town, Watermark West Quay, Royal Pier Waterfront development, the Holyrood scheme and the QE2 Mile.	On Target	On Target	Slightly Slipped	Slightly Slipped	Watermark WestQuay has slipped because of the review by Hammerson of the retail content of the scheme, in the light of market conditions. Progress as agreed milestones has been made

2010/11 Corporate Plan Commitments
Slipped at the end of Quarter 4

Description	Quarter 1 Actual	Quarter 2 Actual	Quarter 3 Actual	Quarter 4 Actual	Current Quarter Comments
					for all other key developments.
Prepare a Masterplan that will assist in bringing forward Southampton's office quarter.	On Target	On Target	Slightly Slipped	Slightly Slipped	Stage 2 report was received later than expected due to unexpectedly adverse weather before Christmas which resulted in the consultant being unable to complete until after the xmas break. This has subsequently delayed the final Stage 3 report.

Leisure, Culture & Heritage

Leisure & Culture

Have increased participation in physical activity and sport, by working with Active Southampton, to 25.7% [measured through Active People Survey]	On Target	On Target	Slightly Slipped	Significantly Slipped	Target based on 1% increase per year from baseline. No data update available from the Active People Survey until December 2011.
To have secured funding of over £10 million from Heritage Lottery Fund and other fund raising sources	On Target	On Target	On Target	Significantly Slipped	£300,000 secured from PUSH for Cultural Quarter public realm.

Agenda Item 9

DECISION-MAKER:	CABINET MEMBER FOR CHILDREN'S SERVICES AND LEARNING
SUBJECT:	SHORT BREAKS FOR DISABLED CHILDREN - ELIGIBILITY CRITERIA
DATE OF DECISION:	6 JUNE 2011
REPORT OF:	HEAD OF SAFEGUARDING
STATEMENT OF CONFIDENTIALITY	
None	

BRIEF SUMMARY

The Council has a duty to provide a range of "short break" services (also termed 'respite') to children and young people with disabilities and their families to support carers in the care of their children. A short break can take the form of day or overnight care and can be either in the child's home or another environment such as a residential unit. Updated regulations came in to force in April 2011 that require local authorities to publish a statement by October 2011 that includes how families will become eligible to receive these services. To ensure compliance with this regulation the assessment and allocation process has been reviewed to ensure that decisions are transparent, consistent and fair, using the attached eligibility criteria 'tool'.

RECOMMENDATIONS:

- (i) To approve the implementation of the new short breaks eligibility criteria 'tool' from the 1st July 2011.

REASONS FOR REPORT RECOMMENDATIONS

1. To ensure, as far as reasonably possible, that there is a direct relationship between the level of service provided and the level of need. This will ensure Southampton City Council is doing all it can to act in a fair, transparent and equitable manner.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. No change to current short break process: rejected due to risk of non compliance with statutory duty under the Breaks for Carers of Disabled Children Regulations 2010.

DETAIL (Including consultation carried out)

3. 'JIGSAW' is the name of Southampton's local service for children and young people with severe and complex disabilities, including physical, and learning disabilities, autism and increasingly complex health needs. The service combines local authority and health practitioners and undertakes comprehensive assessments of need termed 'Foundation Assessments'. These are made of all individuals and their families based on and incorporating the children social care statutory 'Core Assessment'. Assessments result in a care plan, which may well identify the need to allocate short breaks as part of arrangements to support the child or young person and their family.

4. There are currently 230 children or young people open to the service with the following numbers accessing different types of short breaks:
 - 57 children and young people access overnight short breaks through the Rose Road Association, National Child Minding Association (NCMA) or 'Cornerstone', an independent provider;
 - 51 children and young people access outreach services from contracted providers: 'Kids', the Rose Road Association and 'Smile Support & Care';
 - 8 children and young people access domiciliary care services in their own homes from the above contracted providers; and
 - 16 children and young people access Direct Payments, with which families are able to source their own short break arrangements.
5. A total of 90 children and young people receive short breaks direct from the Jigsaw service itself, with 36 using more than one type of provision, e.g. overnights and outreach.
6. Currently the level and type of short break is determined through discussion between the Jigsaw team manager and the allocated social worker. Whilst this practice has developed over time and in good faith, it is neither demonstrably or suitably transparent or consistent, and therefore its continuation would not meet the requirements of the revised regulations.
7. As a response, a 'Short Breaks Eligibility Tool' has been developed which defines need in the form of a numerical points score based on the information gathered through the Foundation Assessment. The total number of points equates to a pre-determined spectrum of short break entitlement based on whether the level of need is within a high, medium or low range. The tool is designed to support the team in making decisions fairly and equitably, and would be set alongside the professional judgement of experienced practitioners to avoid any anomalous or counter-intuitive positions being reached. Once agreed, it would replace the current process which risks being perceived as subjective or arbitrary.
8. The eligibility tool would be incorporated into the overall Foundation Assessment undertaken by the 'Jigsaw' service, and monitored and reviewed within ongoing care plans. Therefore entitlement can be updated using the eligibility 'tool' if family circumstances change.
9. The eligibility tool has been applied to 189 cases on the service's current caseload as a virtual exercise and has highlighted that there are a number of cases where families would have been allocated less support under the proposed system than they currently receive; likewise there are those that would have received more. In order to avoid unnecessary anxiety to those families who may be disadvantaged by the introduction of this new approach, it is proposed that we deal with existing families on an individual basis, re-assessing need through negotiation or at "natural" assessment point; e.g., when the child reaches secondary school age. In the event that a family feels it is not receiving the level of support needed or to which it may be entitled, use of the current SCC complaints process is promoted and encouraged. This would not change with these proposals.

10. A further influence on the short breaks agenda is outlined in the government's recent Green Paper, 'SEN Support and Aspiration: A new approach to Special Educational Needs and Disability' April 2011.
11. The aim of the eligibility assessment tool is to ensure:
 - A transparent short break pathway for professionals and families;
 - A clear relationship between identified need and eligibility to short break resources;
 - A consistent approach that supports resource management within current budgets;
 - Decision making record that is open to scrutiny should the need arise; e.g., in the event of a complaint;
 - Improvement in the quality and consistency of service delivery resulting in better outcomes for disabled children; and
 - Compliance with current legislation.
12. The green paper 'SEN Support and Aspiration: A new approach to Special Educational Needs and Disability' has as one of its aspirations a move towards increasing the level of choice for families in deciding which short breaks best meet their needs, and where possible allowing families to hold their own personalised budgets.
13. The eligibility tool is designed to be adaptable so that if we move towards personal budgets, the points system can translate into a financial allocation. For families that choose a financial allocation to manage themselves, this may also prove beneficial as the young person approaches adulthood and planning takes place to ease the transition to support arrangements overseen by Adult Services.
14. Consultation has taken place with the following groups and individuals:
 - A-Buzz parents network;
 - Multi Agency Resource Panel (MARP);
 - NHS Southampton;
 - Provider Forum which includes a number of local voluntary and private providers;
 - Safeguarding Senior Management Team;
 - Cabinet Member for Children's Services and Learning; and
 - Disability Strategy Group.
15. The feedback received has been positive overall with a widespread acknowledgement of the need for greater transparency and anecdotal suggestions that the current system could be made fairer. Consultees were also keen to emphasise the need to implement the new approach in a way that did not significantly disadvantage individuals and families currently being supported under established arrangements, and to ensure its introduction was not perceived as an attempt to reduce resources. As per paragraph 9 above, consultees have been reassured that, subject to agreement, the transition to the new system will be dealt with sensitively and cases will be managed on an individual basis and in close consultation with individuals and families. We

have emphasised that this process relates primarily to new cases and that any alterations in respect of current cases will take place following review at a natural 'break point'; e.g., secondary school transfer, post-16 transfer.

RESOURCE IMPLICATIONS

Capital/Revenue

16. Capital

None

17. Revenue

Detailed analysis shows that the cost of shortbreaks provided over and above the level of need matches the cost of short breaks below the level of need. It is envisaged therefore that the criteria will be applied over time so that the overall spend from the short breaks budget does not increase.

18. The change is therefore forecast to be cost-neutral. If the detailed working of the phased reduction in high cost packages, alongside the phased increase to low cost packages, results in a net increase in spend in the short term, it is proposed as a contingency plan that any increased cost will be met from the unallocated provision contained within the budget for Disability Care Packages.

Property/Other

19. None

LEGAL IMPLICATIONS

Statutory powers and duties to undertake proposals in the report:

20. Section 17 of the Children Act 1989 imposes a general duty on Local Authorities to provide services for children in need, their families and others. This includes both powers and duties to provide those services set out in Schedule 2 of the Act, together with those added to the Schedule by subsequent Regulations.
21. The provisions of the Act are supplemented by the requirements of the Breaks for Carers of Disabled Children Regulations 2011.
22. In addition to the above, and a separate consideration for the purposes of determining eligibility for supported services, the Council has a duty under s 2 of the Chronically Sick and Disabled Persons Act 1970 to provide certain specified welfare services to meet the needs of chronically sick or disabled persons normally resident in their area.
23. In a 2009 judicial review, the London Borough of Islington was judged to have operated unlawfully in 2007, because their eligibility criteria did not distinguish between services which they had a power to provide under S17 Children Act 1989 and those which they had a duty to provide under s.2 of the Chronically Sick & Disabled Persons Act 1970. The Regulations cited above clarify this matter, and make it clear that local authorities must, i.e. have a duty to, provide short breaks in the circumstances set out in the Regulations. The Council must however take care to identify and differentiate, both within its eligibility criteria and decision letters issued in relation to respite care, any discretionary action it is taking or proposing to

take over and above its statutory duties.

Other Legal Implications:

- 24. In exercising its functions in relation to the provision of short break services the Council is required to have regard to its duties under the Equality Act 2010, particularly in relation to the duty not to discriminate on the basis of a protected characteristic such as disability. Statutory Guidance published by the Equalities and Human Rights Commission must also be taken into account in determining both eligibility criteria and individual decisions.

POLICY FRAMEWORK IMPLICATIONS

- 25. Children and Young People's Plan: Stay Safe Priority 4 – To improve outcomes for key groups of children and young people with complex needs and disabilities.

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KEY DECISION? Yes/No Yes

WARDS/COMMUNITIES AFFECTED:	ALL
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Draft Eligibility Assessment Tool
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Documents In Members' Rooms

1.	The Breaks for Carers of Disabled Children Regulations 2010
2.	The Islington Judgement and Overview

Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents - NONE

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s) Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

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Draft

**Jigsaw Short Break Assessment
Eligibility Criteria**

The multi-agency Foundation Assessment process informs the Jigsaw Short Break eligibility for each child and young person. It will be completed by the Lead Professional as part of the evaluation of a child/young person and their family situation.

Whilst the Lead Professional will be happy to discuss this criteria with families during their visit, it will be finalised once all additional information is gathered from any other relevant professionals involved.

The finalised assessment and criteria will then be shared with the family who will be given the opportunity to provide their comments.

Short Break Eligibility Criteria

Child/young person's name:

Date of birth:

PARIS no:

Lead professional:

Date form completed:

This eligibility criteria should be completed by the Lead Professional and integrated into a multi-agency Foundation Assessment and Action Plan process. This will be shared with the family.

All disabled children are deemed Children in Need in terms of the Children Act 1989, therefore every disabled child in Southampton is entitled to an Initial Assessment. However, only those who meet the following criteria will be eligible for support from Jigsaw, specialist service for children with learning difficulties and disabilities:

- Significant learning disabilities within the moderate, severe, profound range;
AND
- A health condition or impairment which significantly affects, or is predicted to affect, everyday life functioning over the child/young person's development;
AND
- Complex family circumstances which affect the ability of the child/young person to reach their full potential
AND/OR
- A diagnosis of Autism with a learning disability within the moderate, severe, profound range which affects, or is predicted to affect, the child/young person's everyday life functioning and results in challenging behaviour and family difficulties.

Please note that if a child/young person already receives breaks away from home, for example because he/she attends residential school as a weekly or termly boarder, any short breaks provided will be at a low level only.

Section 1: Family and Environmental Factors

Family Composition							
No additional childcare issues	0	Has more than 2 children under 5. Or Other issues concerning siblings	1	4 or more dependent children within the family	2	More than one disabled child in the family with a permanent and substantial disability	3
<u>Guidance:</u> This refers to the family composition and how this impacts on family life. Where a score of 1 has been given because of other issues concerning siblings, assessors must be clear as to what the issue is and how this impacts on family life.							
Additional support							
Good level of support from family and friends	0	Limited support from family and friends	1	No extended support from family and friends	2	No extended support from family and friends and additional caring responsibilities	3
<u>Guidance:</u> The main carer/parent is unable to access care support from friends or family in a regular and routine way. Assessors must be clear why family is isolated from this kind of support. A score of 3 should only be given where no support is available and a parent/carer has additional caring responsibilities outside the home.							
Parent/carer with additional caring responsibilities							
No difficulties	0	Providing care/supporting role to parent or close family member within family home	1	Full-time carer for spouse or close family member with illness (excluding children with disability) living in family home.	2	Recent bereavement of spouse or partner. Or Full-time carer of spouse or partner with terminal illness	3
<u>Guidance:</u> This refers to a parent/carer having additional caring responsibilities within the family home.							
Effect on siblings							
Siblings coping well	0	Siblings experiencing some constraints, but are not involved in supporting child/young people in caring role	1	Difficulty in siblings following appropriate activities. Or Siblings play a significant role in supporting child/young people in caring role.	2	Difficulty in siblings following appropriate activities. And Siblings play a significant role in supporting child/young people in caring role.	3
<u>Guidance:</u> This refers to how the child/young person's disability impacts on siblings and if they provide a significant caring role. A score of 3 should only be given if siblings have a significant caring role and are unable to access/follow appropriate activities.							
Housing difficulties							
No difficulties	0	Waiting for adaptations to be made to home. Or Home does not meet child's needs and family are currently waiting to move.	1	Housing situation causing difficulties, e.g. accommodation overcrowded, lack of space to play.	2	Poor housing conditions severely impacting on child or family.	3
<u>Guidance:</u> This refers to the present housing situation. Where a family are residing in temporary accommodation a score of 1 may be given. Where a family is awaiting adaptations to be made to the family home the assessor will need to view an OT report assessing the level of need. Where the OT report indicated the level of need has a significant impact a score of 3 could be given.							
Financial situation							
No financial difficulties which impact on family life.	0	Some financial difficulties which impact on family life, but family cope well.	1	Financial difficulties, which impact on family life.	2	Financial difficulties which have severe impact on family life	3
<u>Guidance:</u> Financial income may come from employment, state benefits or a combination of both. Where a family can meet the basic needs of the child/young person, continue to follow leisure activities but there are some financial worries a score of 1 could be given. Where a family can meet the basic needs of the child, but cannot follow any leisure activities and there are some financial worries a score of 2 could be given. A score of 3 should only be given where basic needs of the family cannot be met.							

Current additional factors							
Domestic Violence	3	Asylum seeking family	3	Concerns by family of risk of losing family home due to issues concerning neighbours or community	3	Parent/carer has know drug/alcohol problems	3
<u>Guidance:</u> This refers to additional factors and how they impact on family life. The assessor should clarify what is meant by this and seek appropriate evidence. Leave this section blank if none of the factors are applicable.							

Total score for section 1:

Section 2: Parenting capacity

Parents/carers							
Two parent family in stable relationship.	0	Two parent family experiencing some difficulties at present. Or Parents separated or divorced. Both have regular contact with child.	1	Parents separated or divorced. One parent has irregular contact with child. Or Parent separated or divorced. Limited support from one parent.	2	Lone parent household with no support from the other parent.	3
<u>Guidance:</u> If one parent is away overnight from the family home on a regular basis a score of 2 should be given. A score of 2 may also be given where parents are separated or divorced and limited support is offered with the child/young person, for example support not offered overnight.							
Carers ability to continue caring/risk of family breakdown							
Carers manage well	0	Carers manage well but need some support	1	Carers need regular ongoing support and there is low risk of breakdown	2	Carers need a high level of support and there is a high risk of breakdown	3
<u>Guidance:</u> This refers to the difficulties associated with the caring role and should not be a reflection of the parenting capacity.							
Risk of significant harm							
No apparent cause for concern	0	Low level concerns, which have not reached CP threshold.	1	Concerns which are bordering on CP thresholds or CP plan has been removed in the last 12 months.	2	CP investigation underway Or Currently subject to CP plan	3
<u>Guidance:</u> This refers to whether there are any Child Protection (CP) concerns. Child protection concerns might be of a physical, emotional, financial, sexual nature or neglect.							
Health of main carer/parent							
No difficulties	0	Occasional health difficulties which impact on carers' ability to continue caring.	1	Regular health difficulties which impact on the carers' ability to continue caring.	2	Permanent and substantial health difficulties which impact on carers' ability to continue caring.	3
<u>Guidance:</u> The main carer/parent must have a recognised diagnosis. This may also include Depression/mental health difficulties of the main carer. The assessor will need confirmation of this from a medical practitioner.							
Disability of main carer/parent							
No difficulties	0	Main carer/parent has mild physical, learning or sensory disability	1	Main carer/parent has moderate physical, learning or sensory disability.	2	Main carer/parent has severe physical, learning or sensory disability	3
<u>Guidance:</u> The main carer/parent must have a recognised diagnosis. The assessor will need confirmation of this from a							

medical practitioner.

Total score for section 2:

Section 3: Child's Developmental Needs

Life-limiting illness							
Child has substantial and permanent disability but not life-limiting	0	Child has life-limiting illness, condition currently stable	1	Child has life-limiting illness, condition currently unstable.	2	Child has life-limiting illness in advances stages.	3
<u>Guidance:</u> We acknowledge that many disabilities have associated health difficulties however the child/young person must have a recognised diagnosis of a life-limiting (terminal) illness/condition.							
Medication							
Requires no medication	0	Self medicates with minimal supervision or family able to administer without problems	1	Medication administered with considerable effort and support on part of carers/parents.	2	Emergency medication on a regular basis.	3
<u>Guidance:</u> The child/young person is prescribed medication which needs to be administered by a parent or carer. If training is required to administer medication but does not include the provision of emergency medication a score of 2 should be given.							
Skin integrity							
Has normal skin integrity	0	Has a regular problem with skin integrity	1	Moderately reduced mobility and skin is impaired as a result	2	Skin integrity grossly compromised by limited mobility which requires regular moving to prevent pressure sores	3
<u>Guidance:</u> This refers to a child/young person whose skin integrity is compromised to some degree by limited mobility. This does not include children with eczema unless there is a severe impact on a regular basis in which case a score of 2 could be given. A score of 3 should only be given if a child/young person's skin integrity is grossly compromised e.g. pressure sores, cracked and infected skin.							
Airway/breathing							
No difficulties	0	Needs monitoring of breathing. Or Has a tracheotomy but the airway is stable.	1	Has a compromised airway. Or Has tracheotomy requiring regular intervention. Or Is oxygen dependent	2	Dependent on a ventilator day and/or night and/or requires constant supervision.	3
<u>Guidance:</u> The child/young person has difficulties on a regular basis and therefore requires ongoing and daily monitoring (not emergency only and during times of crisis) This does not include asthma unless there is a severe impact on a regular basis requiring emergency medical treatment. For additional nursing tasks such as suctioning a score of 2 could be given. A score of 3 points should only be given if a child/young person is ventilator dependent.							
Seizure disorder							
Not known to have any seizures	0	Has epilepsy/seizure disorder but is well controlled on medication.	1	Has epilepsy/seizure disorder requiring regular intervention. Or Has emergency	2	Needs constant continual attention due to unstable epilepsy/seizure disorder.	3

				medication prescribed for use in prolonged fitting episodes. Used at least once within last twelve months.			
<p><u>Guidance:</u> The child/young person must have a diagnosed seizure disorder which could include epilepsy. A score of 3 points should only be given if a child/young person is having daily seizures that are unstable and/or unpredictable.</p>							
Sensory impairment							
No sight or hearing impairment	0	Mild/moderate sight and/or hearing impairment	1	Severe/profoundly deaf or registered blind	2	Severe dual sensory loss	3
<p><u>Guidance:</u> The child/young person must have a recognised diagnosis. The assessor will need to view a medial report/letter reflecting this.</p>							
Nutrition/feeding and hydration							
Independent/age appropriate	0	Has some feeding difficulties and needs some help/supervision at meal times	1	Has a NGT/gastrostomy tube – has bolus feeds mainly daytime. Or Requires feeds overnight. Or Has significant feeding difficulties at mealtimes.	2	Has a compromised airway as vomits after every feed. Or Has episodes of vomiting which lead to a compromised nutritional input requiring additional intervention.	3
<p><u>Guidance:</u> The child/young person requires assistance with drinking and/or feeding over and above what would normally be expected of any child of the same chronological age. Assessors need to be mindful that young children may not score in this category because chronological age would normally require the carer to provide this assistance.</p>							
Washing/dressing							
Independent/age appropriate.	0	Requires some adult supervision and monitoring but can achieve with support.	1	Needs regular adult supervision and direct assistance.	2	Totally dependent.	3
<p><u>Guidance:</u> The child/young person requires assistance with washing and/or dressing over and above what would normally be expected of any child/young person of the same chronological age. Assessors need to be mindful that young children may not score in this category because chronological age would normally require the carer to provide this assistance.</p>							
Toileting							
Independent. Uses toilet when required/age appropriate.	0	Needs regular prompting to go to the toilet.	1	Needs constant help/supervision with toileting. Or Wears pads/continent products at night or during outings. Or Occasional smearing	2	Totally dependent day and night for all toileting needs. Or Intermittent catheterisation. Or Regular smearing	3
<p><u>Guidance:</u> The child/young person requires assistance with toileting over and above what would normally be expected of any child/young person of the same chronological age. Assessors need to be mindful that young children may not score in this category because chronological age would normally require the carer to provide this assistance.</p>							
Moving/lifting/mobility							
Independent and can walk/move around unassisted/age appropriate	0	Needs some help or supervision because of either mobility or behaviour	1	Totally dependent on carer to lift or hoist due to mobility or behaviour but can change own position	2	Dependent on carer to lift or hoist due to mobility or behaviour. Needs adult to change position at	3

				in bed.		night on a regular basis.	
<p>Guidance: The child/young person requires a degree of physical care over and above what would normally be expected of any child/young person of the same chronological age. If training is required to develop appropriate skills or techniques to promote safe handling of the child a score of 2 should be given.</p>							
Sleep							
No difficulties. Generally settles well and sleeps through the night.	0	Has some problems with settling to sleep or early waking.	1	Some impact on carers – attention at least twice per night and needs adult intervention to settle to sleep due to behaviour or healthcare needs.	2	Severe impact on carers – regular broken sleep pattern needing carer's attention due to behaviour or healthcare needs.	3
<p>Guidance: The child/young person has some difficulties with sleeping over and above what would normally be expected of any child/young person of the same chronological age. Assessors should exclude routine toileting.</p>							
Communication							
Able to communicate needs/age appropriate	0	Able to communicate with some difficulty	1	Limited ability to communicate or make his/her wishes known.	2	Extremely limited ability to communicate or make his/her needs known.	3
<p>Guidance: This refers to the child/young person's ability to make their own wishes and needs known. This includes all methods of communication not just verbal communication for example, Makaton, PECS and sign language. This should not include other people's difficulties communicating with the child/young person but the child/young person's ability to communicate with others.</p>							
Social/emotional development							
Age appropriate	0	Has mild delay in social/emotional development	1	Has moderate delay in social/emotional development. Has moderate impact on child/carer relationship.	2	Severe delay in emotional/social development. Impacts severely on child/carer relationship.	3
<p>Guidance: This refers to a child/young person's understanding of social rules together with how they express and understand emotions as well as their ability to interact with others. The assessor needs to consider what would normally be expected of any child/young person of the same chronological age as well as a family's ability to deal with this. A score of 3 points should only be given if a child/young person's social/emotional difficulties have a significant impact on their ability to form any relationship within the family or within the community.</p>							
Mental health/well-being							
No difficulties evident	0	Some difficulties but parents/carers cope well with some assistance via medication or involvement with local counselling service or CAMHS.	1	Moderate difficulties which are impacting on the child/young person and family. Not yet stabilised by counselling or treatment. Or The child/young person is receiving in-patient treatment at time of assessment.	2	Difficulties which have a severe impact on the child/young person and family. This could include child/young person awaiting in-patient treatment. Or A child/young person self-harming or physical attacks on others on a regular basis.	3
<p>Guidance: The child/young person must have a recognised mental health issue which could include a diagnosed eating disorder. The assessor will need to view a medial report/letter reflecting this as well as confirmation that appropriate support services are either being sought or are in place.</p>							
Challenging behaviour							
No difficulties	0	Mild behavioural difficulties	1	Behaviour poses some challenge or risk to child or others.	2	Behaviour poses serious constant challenge or risk to child or others	3
<p>Guidance: The child/young person must have some behavioural difficulties. Where this includes making verbal threats</p>							

to others a score of 2 could be given. A score of 3 points should only be given if a child/young person has made physical attacks or injured others or themselves.							
Level of supervision							
Has no additional supervision needs. Age appropriate	0	Has some additional need for supervision to keep them safe.	1	Needs regular supervision to keep them safe.	2	Needs continuous and high-level supervision to keep them safe.	3
<u>Guidance:</u> The child/young person requires additional supervision over and above what would normally be expected of any child/young person of the same chronological age. Assessors need to be mindful that young children may not score in this category because chronological age would normally require the carer to provide this assistance. A score of 3 points should only be given if a child/young person's behavioural or health difficulties would pose a risk to themselves or others if left alone within the family home.							
Schooling							
No difficulties. Or Attending residential school.	0	Some problems accessing school.	1	Reduced attendance at school/high level of absence because of behavioural or health difficulties.	2	Currently out of school because of behavioural or health difficulties.	3
<u>Guidance:</u> The child/young person has some difficulties accessing school. This can include problems with school transport and/or problems with locating an appropriate school placement. If a child/young person is attending a school part-time because of behavioural or healthcare difficulties a score of 2 could be given.							
Leisure							
No difficulties accessing appropriate leisure activities.	0	Some problems accessing leisure activities.	1	Socially isolated due to difficulties accessing activities.	2	Significantly socially isolated. Difficulty accessing any social activities.	3
<u>Guidance:</u> The child/young person has some difficulties accessing leisure opportunities. Assessors need to explore what if any, community resources are being accessed for leisure activities. Where these resources are not being utilised, the assessor will need to explore why this is, for example, these groups will not accept the child/young person without additional one to one support.							

Total score for section 3:

Provision of Short Breaks – Scoring system

0 to 9 points	
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Low need – 10 to 19 points	
Medium need – 20 to 29 points	
High need – 30 points upward	

Overall score:

Level of need:

Additional comments from Lead Professional (e.g. in relation to unanswered questions)

Comments/views from Parents/Carer:

Comments/views from Child/Young Person:

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DECISION-MAKER:	CABINET
SUBJECT:	RESPONSE TO THE SCRUTINY ENQUIRY INTO THE KNOWLEDGE ECONOMY
DATE OF DECISION:	6 JUNE 2011
REPORT OF:	LEADER OF THE COUNCIL
STATEMENT OF CONFIDENTIALITY	
NONE	

BRIEF SUMMARY

A report into The Knowledge Economy in Southampton and the surrounding area, produced by the Scrutiny Panel, was presented to Cabinet in March 2011. This report sets out Cabinet's response to the recommendations contained within the report.

RECOMMENDATIONS:

- (i) To approve the responses to the recommendations as detailed in Appendix 1.
- (ii) That the role of co-ordinating actions of various relevant departments within the Council and securing participation of external organisations and the private sector be delegated to the Director of Economic Development.
- (ii) To delegate authority to the Director of Economic Development to negotiate and look to other departments for supporting resources with regard to prioritising and implementing these recommendations.

REASONS FOR REPORT RECOMMENDATIONS

1. The actions set out in the Appendix to this report reflect the direction of work currently being carried out by the Directorate of Economic Development and others.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 2 Do nothing – does not meet the aspirations of the City Council, does not contribute to economic growth and the creation of jobs, fails to contribute to the objectives of the South Hampshire Economic Development Strategy.
- 3 Increase activity beyond the level outlined in the Appendix. This was rejected due to current financial pressures.

DETAIL (Including consultation carried out)

- 4 The 6 recommendations of the Scrutiny Panel have been responded to in detail in Appendix 1 where comment is made on the action taken. This report and its appendix have been consulted on with those organisations that presented evidence to the Scrutiny Panel with responses being received from University of Southampton, Southampton Solent University, Solent Innovation Growth Network, Oxford Innovation, Hampshire Chamber of Commerce (Southampton office), and Solent Education Business Partnership.

RESOURCE IMPLICATIONS

Capital/Revenue

5 **Capital:** None

6 **Revenue:** The actions set out in the attached Appendix will be resourced by prioritising action within the programme of work carried out within the existing Economic Development budgets. Attention is drawn to actions under recommendation 6 that could require future funding following further investigation. If this is the case then specific approval will be sought from Members as required by financial procedure rules before any commitments are made.

Property/Other

7 None

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

8 Section 2 of the Local Government Act 2000

Other Legal Implications:

9 None

POLICY FRAMEWORK IMPLICATIONS

10 The proposals contained within the appended report are in accordance with the Council's Policy Framework.

11 Community Strategy – meets with objective 3 – A Dynamic Business Environment

Local Area Agreement – meets with objective SO3 - A Dynamic Business Environment

Corporate Improvement Plan – meets with Sec 5. Economic Development Portfolio – part of Southampton Economic Development and Regeneration Plan

AUTHOR:	Name:	Jeff Walters	Tel:	023 8083 2256
	E-mail:	Jeff.walters@southampton.gov.uk		

KEY DECISION? No

WARDS/COMMUNITIES AFFECTED:	N/A
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Draft Response to Knowledge Economy Inquiry – Summary of Recommendations – 14 th March 2011
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Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at: N/A

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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Agenda Item 11

DECISION-MAKER:	CABINET
SUBJECT:	CHILDREN'S SERVICES AND LEARNING CAPITAL PROGRAMME 2011/12
DATE OF DECISION:	6 JUNE 2011
REPORT OF:	CABINET MEMBER FOR CHILDREN'S SERVICES AND LEARNING
STATEMENT OF CONFIDENTIALITY	
None	

BRIEF SUMMARY

This report sets out proposals for the distribution of available resources within the Children's Services and Learning Capital Programme for 2011/12. The report seeks approval for proposals to spend both the Capital Maintenance and 14-19 Diplomas, SEN and Disabilities Grants, with a proposed total spend profile of £8.6 million.

RECOMMENDATIONS:

- (i) Subject to complying with Financial and Contract Procedure Rules, to delegate authority to the Executive Director of Children's Services and Learning, following consultation with the Cabinet Member for Children's Services and Learning, to do anything necessary to give effect to the recommendations in this report.
- (ii) To add, in accordance with Financial Procedure Rules, a sum of £3,474,600 to the Children's Services and Learning Capital Programme, funded from Capital Maintenance Grant, for the following schemes:
 - £1,353,000 Special school estate;
 - £1,000,000 Pupil Referral Unit;
 - £400,000 School Solar Power Installation;
 - £200,000 Health and Safety;
 - £100,000 Asbestos Management; and
 - £421,600 School Capital Maintenance.
- (iii) To vire, in accordance with the Financial Procedure Rules, a sum of £5,147,000 from the 14-19 Diplomas, SEN and Disabilities budget to the following schemes:
 - £4,500,000 Secondary School estate; and
 - £647,000 Special School estate.
- (iv) To approve, in accordance with the Financial Procedure Rules, capital expenditure of £1,121,600 from the Children's Services and Learning Capital Programme, for the following projects:
 - £400,000 School Solar Power Installation;
 - £200,000 Health and Safety;
 - £100,000 Asbestos Management; and
 - £421,600 School Capital Maintenance.

- (v) To delegate authority to the Executive Director for Children's Services and Learning in consultation with the Director of Corporate Services, following consultation with the Cabinet Members for Children's Services and Resources to take any action necessary to facilitate the use and occupation of the Former Millbrook Community School site for the provision of children's services, including services ancillary to those functions, subject to compliance with any statutory requirements. This delegation shall include, but is not limited to, the power to grant or acquire property and contractual interests in the site to deliver such services.
- (vi) To note that further reports requesting approval to spend will be brought back to Cabinet presenting detailed proposals for the Secondary and Special Estates and investment in the Pupil Referral Unit.

REASONS FOR REPORT RECOMMENDATIONS

1. With the advent of the 2011/12 financial year, SCC's Children's Services and Learning (CSL) Directorate is now in receipt of capital grant funding from the Department for Education (DfE), targeted at investment in the CSL estate. With the Basic Need Grant having been allocated to the Primary Review (via a previous Cabinet decision), it is felt that the other funds available to the Directorate should be focussed on those other elements that comprise the estate.
2. CSL has a number of urgent priorities for investment, which are highlighted within this report. As such, the above recommendations seek to ensure that the resources available to the Authority are allocated to these proposals, in order that the relevant projects can be commenced.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. The proposals contained within this paper represent the means by which CSL can best deliver on its objectives/responsibilities in terms of school organisation and estate maintenance. The option of not allocating the available grant funding to these proposals would necessarily result in a delay in project commencement and, potentially, a failure to deliver on key objectives for the current financial year. In particular, the secondary school estate has a significant profile of backlog maintenance issues, which will only be compounded if not addressed. In the worst case scenario, this could result in serious health and safety issues arising at relevant schools. As such, this option has implicitly been rejected.

DETAIL (Including consultation carried out)

4. It is key that the allocation of funding to capital projects is in line with corporate priorities and responsibilities. In terms of this, CSL has defined the investment priorities for 2011/12 as being as detailed below.

5. Secondary school estate investment

The secondary school estate, in particular, has a significant profile of backlog maintenance issues. This is due, in part, to the fact that investment in ongoing maintenance had been lessened when it had been thought that the secondary estate would be largely rebuilt under Building Schools for the Future. In the absence of this investment, it is now critical that investment is made to address key maintenance and suitability issues across the secondary estate.
6.

The proposals for individual secondary schools are being developed following consultation with all of the schools concerned. Initial meetings were held with individual schools to go through their priorities for investment, in tandem with a consideration of the key issues identified within the condition surveys pertaining to their buildings. This was followed-up by a discussion of the contents of this report at the Secondary Heads Forum, as well as further meetings with Head Teachers to discuss the investment decisions made.
7. Special school estate investment

Investment in the city's special school estate is also a key corporate priority. Again, maintenance and suitability issues are present within this element of the estate. As such, funding needs to be directed to address these issues.
8. Pupil Referral Unit investment

The accommodation for the City's Pupil Referral Unit is deemed to be unsuitable for the educational provision that it seeks to provide. A review of this provision is currently being undertaken and it is accepted that capital funding will have to be allocated to tailoring buildings to the specific educational needs that this unit provides for and seeks to provide for in the future.
9.

It is proposed that further reports to Cabinet will be submitted requesting approval to spend against these three budgets once detailed proposals have been developed and feasibility work completed.
10. School solar power installation

Capital investment in solar panels on school buildings is a key corporate priority for CSL. It is estimated that investment of £500,000 (£100,000 of which is available from within the existing Capital Programme) in such infrastructure will result in additional income to the Council from the feed in tariff of approximately £40,000 per year for the next 25 years. The investment will also secure discounted electricity to schools leading to lower energy costs.
11. Compliance Items

CSL also has a number of additional ongoing compliance responsibilities within its school estate. Firstly, there is a need to put together a package of Health and Safety works. Included within this as key priorities are capital requirements emerging from the Fire Risk Assessments currently being undertaken, as well as an extraction system maintenance programme for school kitchens. Secondly, it has a responsibility to provide an ongoing programme of asbestos management. Both of these issues represent statutory responsibilities and, as such, require capital funds to be allocated to them.

12. School capital maintenance

In addition, it is also important that a certain element of the identified funding is “held back” as a contingency fund, in order to provide for unforeseen issues/events that may arise throughout the course of the year. Best practice in this area is to allow for a contingency element of roughly 5%.

RESOURCE IMPLICATIONS

Capital/Revenue

13. For the 2011/12 financial year, the council will receive Capital Maintenance Grant from the Department for Education totalling £3,474,600
14. In addition, £5,147,000 is available to spend, in the form of a previous grant allocation for 14-19 Diplomas, SEN and Disabilities. This grant was previously earmarked for the Building Schools for the Future programme.
15. In line with the above priorities, it is proposed that the available capital funds be allocated as follows:

Investment Type	Amount (£)
Secondary School Estate	4,500,000
Special School Estate	2,000,000
Pupil Referral Unit	1,000,000
School Solar Power Installation	400,000
Health and Safety	200,000
Asbestos Management	100,000
School Capital Maintenance	421,600
Total	8,621,600

16. It is anticipated that these proposals, in reducing the overall profile of backlog maintenance, will reduce pressure on maintenance (revenue) budgets in forthcoming years.

Property/Other

17. All works will require Landlord Consent.
18. However, the overall backlog is sufficiently large that this funding will only address a few of the most urgent issues.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

19. The Education Act 1996 places a duty on Local Authorities to secure and maintain sufficient school places to meet the needs of the area. The power to provide ancillary facilities and services is provided by S111 Local Government Act 1972 as matters ancillary to, conducive to or calculated to facilitate the exercise of the Council’s children’s services functions.

Other Legal Implications:

20. Not Applicable.

POLICY FRAMEWORK IMPLICATIONS

21. The capital investment proposed for Southampton’s schools within this report will contribute to the outcomes of both the 14-19 Strategy and Children and Young People’s Plan by improving the condition, suitability and efficiency of the City’s school estate. Some of the investment that is brought forth under these proposals will likely have to be mindful of the Local Transport Plan. Alignment of the proposals with the aims of this plan will be achieved through the involvement of relevant officers on the appropriate project steering group(s).

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	E-mail:	karl.limbert@southampton.gov.uk		

KEY DECISION? Yes

WARDS/COMMUNITIES AFFECTED:	All
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members’ Rooms and can be accessed on-line

Appendices

1.	None
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Documents In Members’ Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at: N/A

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None	
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DECISION-MAKER:	CABINET
SUBJECT:	RESPONSE TO HIGHWAYS APPROACH TO ASSET MANAGEMENT INQUIRY
DATE OF DECISION:	6 JUNE 2011
REPORT OF:	CABINET MEMBER FOR ENVIRONMENT AND TRANSPORT
STATEMENT OF CONFIDENTIALITY	
None	

BRIEF SUMMARY

On 19th August 2010 the Overview and Scrutiny Management Committee (OSMC) considered the final draft of Scrutiny Panel A 'Response To Highways Approach To Asset Management Inquiry' report and approved it for submission to the Executive. Their recommendations were received by Cabinet on 25th October 2010. The seven scrutiny inquiry recommendations and the Cabinet's response to them are set out in Appendix 1 of this report to meet the requirements in the Council's constitution.

RECOMMENDATIONS:

- (i) To approve the Cabinet's responses as set out in Appendix 1

REASONS FOR REPORT RECOMMENDATIONS

1. As part of the Council's constitution the Executive need to consider all inquiry reports that have been endorsed by OSMC and formally respond to their recommendations.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None

DETAIL (Including consultation carried out)

3. Scrutiny Panel A conducted the Highways Approach to Asset Management Inquiry over 2 meetings from June to July 2010. OSMC considered the final report on 20th May 2010 and approved it for submission to the Executive. The inquiry report was received by Cabinet on 25th October 2010 and this report sets out the formal response of the Executive to the seven recommendations.
4. The recommendations from the inquiry set out a number of proposals to:
 - Support a stronger strategic approach to the highways and transport network in Southampton,
 - Enhance communication and involvement of members and the business community in development of schemes and
 - Improve the quality and co-ordination of highways works, particularly in relation to utility companies.
5. The Cabinet Member for Environment and Transport, has been nominated as the lead Cabinet Member to respond to the Scrutiny Inquiry recommendations.

6. The Highways Partnership Client and Transport and Sustainable Travel teams, have been consulted on their relevant recommendations, alongside the Cabinet Member for Environment and Transport, the Environment Director and Head of Policy and Performance (Environment).
7. Appendix 1 sets out the seven inquiry recommendations and responses proposed by the Cabinet Member, following consultation with officers and partners.
8. All of the recommendations have been fully accepted and are already being implemented or have been completed.
9. Responses to *Recommendations 4, 5, 6 and 7* relate to the Highways Partnership and thus responses are accepted in principle and on behalf of this partnership.

RESOURCE IMPLICATIONS

Capital/Revenue

10. No additional costs were identified during the course of the Inquiry. The recommendations from this Inquiry could all be progressed by re-focussing officer or partner's time and existing work programmes.

Property/Other

11. None

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

12. The duty to undertake overview and scrutiny is set out in Section 21 of the Local Government Act 2000 and the Local Government and Public Involvement in Health Act 2007. This report is presented in accordance with section 7.1 of the Overview and Scrutiny Procedure Rules which requires the Executive to submit its response to inquiry recommendations.

Other Legal Implications:

13. None

POLICY FRAMEWORK IMPLICATIONS

14. The proposals contained within the appended report are in accordance with the Council's Policy Framework and, if implemented, the recommendations will support the delivery of priorities within the Local Transport Plan.

AUTHOR:	Name:	John Harvey	Tel:	023 8083 2435
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KEY DECISION? Yes

WARDS/COMMUNITIES AFFECTED:	All wards would be affected by the Executive's implementation of the recommendations contained within the inquiry report.
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1	Response to Highways Approach to Asset Management Inquiry recommendations
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Documents In Members' Rooms

1.	Highways Approach to Asset Management Inquiry - full report
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out?	No
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Other Background Documents N/A

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1	None	
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DECISION-MAKER:	CABINET
SUBJECT:	SOUTHAMPTON LOW CARBON CITY STRATEGY AND DELIVERY PLAN
DATE OF DECISION:	6 JUNE 2011
REPORT OF:	CABINET MEMBER FOR ENVIRONMENT AND TRANSPORT
STATEMENT OF CONFIDENTIALITY	
N/A	

BRIEF SUMMARY

This report seeks approval to adopt the Low Carbon City Strategy and its associated Delivery Plan. The Low Carbon City Strategy sets out the key priorities for the Council for the next 10 years (up to 2020) that will help to deliver job opportunities, raise skill levels, support development, strengthen and build the low carbon economy in the city, respond to the impacts of climate change and mitigate our impact on the environment by reducing the city's carbon emissions.

RECOMMENDATIONS:

In accordance with S.2 Local Government Act 2000 and having had regard to the provisions of the Community Strategy (City of Southampton Strategy):

- (i) To approve the proposed Low Carbon City Strategy, as set out in Appendix 2, to provide a framework from which to base future decisions and policies.
- (ii) To endorse the proposed Low Carbon City Delivery Plan, as set out in Appendix 3, to ensure that the City Council and its identified strategic partners deliver against key actions in support of the Strategy objectives.
- (iii) To delegate authority to the Head of Planning and Sustainability to make any minor changes to the Strategy and Delivery Plan following consultation with the Cabinet Member for Environment and Transport.
- (iv) To delegate authority to the Head of Planning and Sustainability following consultation with the Cabinet Member for Environment and Transport to take all necessary steps to consult upon and approve updates to the Delivery Plan every 3 years.

REASONS FOR REPORT RECOMMENDATIONS

1. To give a clear management framework and policy direction for the council and to provide a basis for consistent monitoring and reporting of strategic climate change related actions.
2. To have an agreed vision and objectives to ensure we are in a position to meet our statutory obligations and to maximise any opportunities that the development of the low carbon economy may present us with.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. To proceed with an ad hoc approach to climate change activities across the Council relying on one small team to initiate and implement changes to current practice. This would result in missed opportunities to improve performance in a number of key areas and a lack of consistency in policy direction and service delivery.

DETAIL (Including consultation carried out)

Background and policy context

4. In 2004 the Council formally adopted its first Climate Change Strategy. The strategy set out a 5 year plan spanning up to 2009/10 and identified key actions to address both air quality and greenhouse gas emissions issues in the City. It outlined ways in which the Council would deliver its commitments under the Nottingham Declaration and its statutory obligations under the Environmental Protection Act.
5. The national policy context has evolved considerably since 2004 and so have the role and responsibilities of the local authority in the delivery of climate change policies. The UK has passed legislation which introduces the world's first long-term legally binding framework to tackle the dangers of climate change.
6. The 2008 Climate Change Act aims to improve carbon management and help the transition towards a low-carbon economy. It sets legally binding carbon reduction targets of at least a 34 percent cut in greenhouse gas emissions by 2020 and at least an 80 percent cut in greenhouse gas emissions by 2050 set against a 1990 baseline. It places a statutory duty on local authorities to deliver against these stringent and ambitious carbon reduction targets.
7. The Climate Change agenda is driving a number of partnerships and key areas of activity in the city (e.g. the Local Enterprise Partnership, the Southampton Energy Partnership, and the Chamber of Commerce Low Carbon City Group). The City Council needs to have an agreed vision and objectives to ensure that we are in a position to be the lead in taking this agenda forward, meet our statutory obligations and to maximise any opportunities that this may present us with.
8. In a changing economic context the low carbon economy presents a key area of future growth for the city and there is an opportunity to enhance the city's reputation as a centre for environmental technology and new green jobs.

The Strategy and Delivery Plan

9. The Low Carbon City Strategy (LCCS) sets out the key priorities for the Council for the next 10 years (up to 2020) that will help to deliver job opportunities, raise skill levels, support development, strengthen and build the low carbon economy in the city, respond to the impacts of climate change and mitigate our impact on the environment by reducing the city's carbon emissions.

10. The LCCS is a city wide strategy and recognises the need for a joined-up approach from a wide range of partners from different sectors to rise to the challenges of adapting to and mitigating the effects of climate change in the city.
11. The LCCS is based around 8 central 'pillars':
 1. We will invest in, strengthen and grow the city's low carbon economy
 2. We will generate and use energy in a sustainable way
 3. We will reduce the carbon footprint of the city
 4. We will minimise the impact from flooding for the city
 5. We will incorporate sustainability into all of our buying decisions
 6. We will strengthen biodiversity in the city
 7. We will increase low carbon travel and transport
 8. We will use less, waste less and recycle more
12. To reflect the changes in how local authorities will now need to work, a LCCS Delivery Plan has been put together to draw out key actions over the next 3 years for the City Council and its strategic partners to focus on. These suggest realistic outputs that will establish an excellent platform for ambitious action as and when opportunities arise. It is the intention that this will be a rolling 3 year plan updated through the lifetime of the LCCS. An annual progress report will be produced and contributing service areas have been asked to include relevant actions in their business plans.

Consultation and Communications

13. Each directorate has been consulted at regular intervals throughout the development of the strategy. In addition to extensive internal consultation there has been input to the LCCS Strategy and Delivery Plan from a wide variety of key partners from across the city and the wider sub-region led by the Hampshire Chamber of Commerce. A consultation workshop with key partners, jointly run by SCC and the Chamber of Commerce, was held on 2 February. The LCCS and Delivery Plan have been amended to incorporate comments from this consultation exercise and have now been finalised for approval. An internal and external communications action plan has been developed to ensure the City Council takes all appropriate opportunities to reinforce key messages to staff, residents, businesses and other stakeholders in the city. Messages will be targeted at the appropriate level for the intended audience, for example for public awareness we may refer to the LCCS as the Green City Strategy.

RESOURCE IMPLICATIONS

Capital/Revenue

14. There are no direct resource implications. The majority of actions associated with the strategy are funded through existing budgets and resources, as indicated in the Delivery Plan (Appendix 3). Where additional funding is required actions will not be taken forward until internal or external budgets are secured.

Property/Other

15. The Low Carbon City Strategy and Delivery Plan should have a positive affect on the overall condition of the Council's property in the medium to long term. Processes and procedures will need to be put in place to co-ordinate and manage any potentially conflicting priorities between the reactive repair and maintenance work required to maintain the operation of buildings in the short term and decide how any additional, marginal costs that may be incurred will be funded.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

16. S.2 Local Government Act 2000 permits the Council to do anything likely to improve the economic, social or environmental well being of its area provided it first has regard to the provisions of the Community Strategy. The proposals in this report are consistent with and supported by the Community Strategy and are considered likely to improve both the economic and environmental well being of the area for the reasons set out in this report.

Other Legal Implications:

17. SCC is duty bound to meet the government's targets on carbon dioxide emission reductions as set out in the Climate Change Act 2008.

POLICY FRAMEWORK IMPLICATIONS

18. The Low Carbon City Strategy, the supplementary Delivery Plan and accompanying documents are in accordance with a number of policy framework plans which contain sustainability objectives. In particular:
- City of Southampton Strategy
 - Local Transport Plan
 - Housing Strategy
 - Local Development Framework Core Strategy
 - Health and Wellbeing Strategy
19. The Strategy and Delivery Plan contributes to addressing each of the four City Challenges (Economic Development, Educational Attainment, Well Being, and Green & Attractive Environment).

AUTHOR:	Name:	Neil Tuck	Tel:	023 8083 3409
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KEY DECISION? Yes

WARDS/COMMUNITIES AFFECTED:	ALL
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Part 1 – The Story
2.	Part 2 – The Low Carbon City Strategy
3.	Part 3 – The Delivery Plan
4.	Part 4 – The Facts

Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	Yes/No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None
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DECISION-MAKER:	CABINET
SUBJECT:	MILLBROOK TRADING ESTATE – FREEHOLD INVESTMENT DISPOSAL
DATE OF DECISION:	6 JUNE 2011
REPORT OF:	CABINET MEMBER FOR RESOURCES, LEISURE AND CULTURE

STATEMENT OF CONFIDENTIALITY

Confidential Appendix 2 contains information deemed to be exempt from general publication based on Category 3 of paragraph 10.4 of the Council's Access to Information Procedure Rules. The appendix includes details of a proposed transaction which, if disclosed prior to entering into a Legal contract, could put the Council at a commercial disadvantage. In applying the public interest test it is not considered appropriate to make public the bids received as this could lead to a revision of bids and, in the event of the transaction failing to complete, prejudice re-tendering of the property, therefore reducing the amount receivable by the Council

BRIEF SUMMARY

This report sets out the results of the marketing of the freehold investment in the Millbrook Trading Estate in order to obtain a major capital receipt, and seeks approval for the acceptance of the highest recommended offer.

RECOMMENDATIONS:

- (i) To approve the sale of the freehold investment in the Millbrook Trading Estate to the recommended bidder as set out in Confidential Appendix 2 and to delegate authority to Head of Property and Procurement to negotiate final terms and to accept the next best bid in the event of the selected bidder not proceeding and to continue such process as necessary.
- (ii) That the Head of Legal and Democratic be authorised to enter into any legal documentation necessary in respect of the sale.
- (iii) To note that the capital receipt will be used to reduce the current funding deficit in the capital programme.

REASONS FOR REPORT RECOMMENDATIONS

- 1. This freehold investment is no longer considered a strategic part of the Council's investment portfolio and its disposal would realise best consideration and enable the Council to raise a significant capital receipt.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 2. The options are to sell the site to the recommended bidder, sell the site to a different bidder, or not to sell at all following this tender. If the Council still wished to sell the site then it would be possible to remarket the site as a whole, or sell individual units to tenants or by auction. It is considered that no significant benefit would be gained from remarketing the site as the offer of the recommended bidder realises best consideration.

DETAIL (Including consultation carried out)

3. SCC has owned the freehold of the Millbrook Trading Estate since it was built in the 1950s and early 1960s. There are 25 plots within the estate, 17 of which were let on ground rent leases expiring between 2052-4, 5 variable geared ground rents properties expiring between 2052 and 2124 plus 3 rack rented car parks expiring in the next 10 years. A conditional Agreement for Lease has been entered into with Selex Galileo Limited concerning their 150 car parking spaces at Second Avenue, for completion in February 2013 subject to them actually still being in occupation at that time. This is highly likely as they have recently completed a 10 year lease on a major building on the adjoining Millbrook Technology Campus whose staff use the Second Ave car park.
4. The property has been widely marketed over a 6 week period with prominent advertising in the main property journal and property investment websites attracting over 100 enquiries from which 35 detailed legal and information packs were requested. Offers were invited on an unconditional basis by way of tender in accordance with the Council's normal sale procedures. 17 bids were received as set out in Confidential Appendix 2.
5. The marketing included the option of bidding for the freehold of the Millbrook Technology Campus (broken red line on plan) let out on a 999 year lease at a peppercorn rent. This is a very low value freehold (due to the length of unexpired term) and many of the bidders opted not to bid additionally for the campus freehold. The marketing excluded the freehold of the City Depot Annexe site labelled 1892 on the plan in Appendix 1. No decision has been taken on the future of this Council operated site and will likely remain a freehold whilst still occupied by the Council.
6. **Consultations** have taken place with officers within Southampton City Council.
7. **Highways** has no objection to sale of the subsoil of First and Second Avenues subject to subsisting highway and utilities rights.
8. **Planning policy** supports the retention, in terms of use, of the estate for employment generation. Retail or other forms of development would be opposed.
9. **Head of City Development and Economy** – has considered industrial sites around the city for potential intervention by the Council, and has suggested that the Millbrook Trading Estate may be suited to an active investment strategy to enhance employment generating opportunities. However this could involve either a lengthy multi-million pound input of resources by the Council, or seeking a joint venture with a developer before any future capital receipt could be realised. No proposal of this nature would be expected to viable in at least the next five years.

RESOURCE IMPLICATIONS

Capital/Revenue

10. The capital receipt to be received by Southampton City Council as detailed in confidential appendix 2 will be allocated to the general fund.

11. The capital receipt may be used to reduce the Council's borrowing. Confidential Appendix 2 sets out the level of borrowing costs that would be saved over a 40 year period at current interest rates by using the capital receipt to reduce borrowing and compares this figure with the existing rent roll of £171,500 p.a.
12. The disposal will result in a £171,500 loss of income per annum to the Resources Portfolio Investment Property Account. This loss of income has not been built into the 2011/12 approved estimates. Assuming completion of the sale in September 2011, there will be a part-year loss of income in the current financial year, increasing to £171,500 per annum on an ongoing basis from 2012/13.

Property/Other

13. The highest (and recommended) offer submitted is unconditional, which will enable the Council to proceed to the exchange of contracts and a subsequent sale without any undue delays.
14. The opportunities for potential rental growth in the next 5 years are limited.
15. Disposal as a whole, as opposed to piecemeal to tenants, provides a much quicker capital receipt. It also provides better medium and long term opportunities for planned and phased redevelopment of parts of the Estate with opportunities to enhance the generation of employment uses, and much needed public realm improvements. Many investors are taking a long term view and will identify opportunities to asset manage parts (or the whole) of the estate to promote redevelopment / improvements over a number of years

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

16. **Legal Implications** – The land is held under Section 233 Town and Country Planning Act 1990 disposal may proceed in order to secure best use of the site and/or proper planning of the area. Provided the disposal is for best consideration then no separate consent for such disposal need be sought from the Secretary of State.

Other Legal Implications:

17. None.

POLICY FRAMEWORK IMPLICATIONS

18. The disposal of a council property for capital receipt supports the Councils capital programme.

AUTHOR:	Name:	David Reece	Tel:	023 8083 2796
	E-mail:	david.reece@southampton.gov.uk		

KEY DECISION? Yes

WARDS/COMMUNITIES AFFECTED:	Millbrook
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Plan of the site
2.	Confidential: list of offers, property and financial analysis and recommendations

Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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Agenda Item 15

Appendix 2

Document is Confidential

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DECISION-MAKER:	CABINET
SUBJECT:	DISPOSAL OF SITE OF FORMER NETLEY COURT SCHOOL
DATE OF DECISION:	6 JUNE 2011
REPORT OF:	THE CABINET MEMBER FOR RESOURCES, LEISURE AND CULTURE

STATEMENT OF CONFIDENTIALITY

Confidential Appendix 2 contains information deemed to be exempt from general publication based on Category 3 of paragraph 10.4 of the Council's Access to Information Procedure Rules. The appendix includes details of a proposed transaction which, if disclosed prior to entering into a Legal contract, could put the Council at a commercial disadvantage. In applying the public interest test it is not considered appropriate to make public the bids received as this could lead to a revision of bids and, in the event of the transaction failing to complete, prejudice re-tendering of the property, therefore reducing the amount receivable by the Council.

BRIEF SUMMARY

This report sets out the results of the marketing of the former Netley Court School site and seeks approval for the acceptance of the recommended tender offer.

RECOMMENDATIONS:

- (i) To approve the sale of the former Netley Court School site to the recommended bidder as set out in Confidential Appendix 2 and to delegate authority to Head of Property and Procurement to negotiate final terms and to accept the next best bid in the event of the selected bidder not proceeding and to continue such process as necessary.
- (ii) That the Head of Legal and Democratic be authorised to enter into any legal documentation necessary in respect of the sale.

REASONS FOR REPORT RECOMMENDATIONS

1. Netley Court School closed in July 2006 and the site is surplus to Council requirements. The disposal of the site enables the Council to realise a significant capital receipt. The receipt has already been set aside as funding for the Children's Services and Learning capital programme.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. The decision to sell the site has already been taken, thus the options are to sell the site to the recommended bidder, sell the site to a different bidder or not to sell at all following this tender and to remarket the site. It is considered that no significant benefit would be gained from remarketing the site as the offer of the recommended bidder realises best consideration.

DETAIL (Including consultation carried out)

3. Netley Court School was formerly a school for primary aged children with learning difficulties. It closed in July 2006 under the SEN Review Programme when the enlarged school was transferred to the new Springwell School in Thornhill. Cabinet approved the principle of the disposal of the site in 2004.

4. Secretary of State consent was received dated 11 October 2004 under section 77 of the School Standards and Framework Act 1998 to the disposal of the playing field land within the property. In addition confirmation was received from DFEE dated 22 March 2004 confirming that Schedule 35A to the Education Act 1996 did not apply to the disposal of Netley Court School as it was a Special School.
5. The property is located outside of the City in the Borough of Eastleigh. The Council is therefore not the relevant Local Planning Authority. It is located on the south side of Victoria Road in Netley overlooking Southampton Water (as shown on the plan at Appendix 1). Buildings on the site comprise the original Victorian building with more modern extensions and outbuildings.
6. The property was originally marketed in 2007 but due to the downturn in the property market no sale was achieved.
7. The property has now been re-marketed and offers invited by way of tender in accordance with the Council's normal sale procedures. Offers were invited subject to planning as this was considered to offer the best opportunity of securing the best price for the site and realising best consideration. 25 bids were received as set out in Confidential Appendix 2.

RESOURCE IMPLICATIONS

Capital/Revenue

8. Council agreed at its May 2003 meeting that the capital receipts generated from the sale of the Netley Court School, and the other SEN schools to be released and sold could be used to support the capital expenditure incurred in implementing the SEN Strategy major capital projects.
9. The disposal of the property will not result in any loss of income to the Council. There are ongoing holding costs in terms of security costs until the property is finally disposed of. These holding costs are being met by the Children's Services and Learning Portfolio, which has a budget for these costs.

Property/Other

10. The disposal of Netley Court School, is reflected in the Corporate Property Strategy as it is property that is surplus to operational requirements.
11. The buildings are currently being used by the Council for the temporary storage of office furniture. Alternative arrangements will be made for the storage of any remaining furniture prior to disposal.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

12. The relevant power of disposal is Section 123 of the Local Government Act 1972.

Other Legal Implications:

13. Not applicable

POLICY FRAMEWORK IMPLICATIONS

14. The disposal of the Netley Court site is in accordance with the SEN strategy and consistent with the Education Development Plan, the Early Years Development and Childcare Plan and the Adult Learning Plan.

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KEY DECISION? Yes/No YES

WARDS/COMMUNITIES AFFECTED:	No wards are directly affected. The SEN Strategy major capital projects affects all wards across the City.
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members’ Rooms and can be accessed on-line

Appendices

1.	Location Plan
2.	Confidential Appendix – Tender Bids

Documents In Members’ Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None	
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Agenda Item 17

Appendix 2

Document is Confidential

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